

**Fort Dodge Public Library
Board of Trustees
Meeting Agenda
Monday, January 27, 2025
Board Room
3:30 p.m.**

- I. Call to Order/Determination of Quorum
- II. Agenda Approval
- III. Approval of Minutes
- IV. Comments/Questions from the Public
- V. Bills & Financial Reports
- VI. Communications/Board Education
 - a. Employee Introduction - Department Heads (Laurie & Erika)
 - b. WorkDay Learning (CE Platform)
<https://wd5.myworkday.com/wday/authgwy/stateofiowa/login.html?redirect=n>
 - c. State Library Continuing Education YouTube Website:
<https://www.youtube.com/c/statelibraryofiowacontinuingeducation>
- VII. Committee Reports
 - a. Friends of the Library
- VIII. Director's Report
- IX. Old Business
- X. New Business
- XI. Adjournment

Next Meeting: Monday, February 24, 2025 3:30 p.m.

Fort Dodge Public Library Board of Trustees

Meeting Minutes

December 23, 2024

I. Call to order/Roll Call

President Merrily Dixon called to order the regular meeting of the Fort Dodge Public Library Board of Trustees at 3:30 p.m. on December 23, 2024 at the Fort Dodge Public Library.

The following persons were present: Rita Schmidt (Director), Alexis Powers (Staff), James Kramer, Sheryl Griffith, Merrily Dixon, Brittney Hindman, and Deb Kelleher.

II. Approval of Agenda

A motion to approve the agenda was made by Kramer and seconded by Griffith. Motion carried.

III. Approval of Minutes

A motion to approve the November meeting minutes was made by Kelleher and seconded by Griffith. Motion carried.

IV. Comments/Questions from the Public

V. Bills and Financial Reports

- A. Kelleher moved payments in the amount of \$1,479.70 to be approved in the Gift and Memorial Accounts. Griffith seconded. Motion carried.
- B. Kramer moved payments in the amount of \$8,614.03 to be approved in the City Funds Accounts. Kelleher seconded. Motion carried.

VI. Communications/Board Education

VII. Committee Reports

VIII. Directors Report

Budget

- Included in this month's board packet is a revised budget proposal for FY26. HR updated our personnel expenses for next fiscal year, resulting in a \$32,179.00 difference between what the Board approved in November and what is reflected in the attached document. There have been no other changes made to the FY26 budget we plan to present to the Council on Monday, January 27th.

Programming/Services

- TeKierra volunteered to become a notary so the Library can start offering this service to the public. Guidelines are being drawn up we'll post the information on our website. The service will start next year. No charge for this service is currently planned.

Building

- The men's restroom stalls have been repainted.
- A Naloxbox has been installed in the library.

Personnel

- Shaina Sheeder has been hired to fill the open Library Assistant I position. She will start January 6th.

Misc.

- The Lucky Day collection has moved to the spinner rack the new audiobooks were previously on.
- The new self-checkout machine and app are already seeing use.
- New staff task chairs will arrive at the end of January.

Job Descriptions-Adult Services Librarian and Youth Services Librarian

- Both job descriptions have been reformatted to match the city's job description layout and reflect their new pay grades and job numbers. Both positions will now require a Master's degree in Library Science from an ALA accredited college or university and one or more years of supervisory experience.
- The Adult Services Librarian will be responsible for focusing on services and programs for adults ages 18+, including oversight/supervision of circulation and technical services while the Youth Services Librarian will focus on services and programs for children, tweens, and teens (0-18) and their caregivers.
- The new job descriptions will take effect March 1, 2025.

Remodeling Project

- Included in this month's packet is a copy of the quote/contract for a library space audit to be performed. The purpose of this space audit is to help us determine how we can improve circulation now, better utilize our space, and improve patron experience, as well as provide us with suggestions for optimal space configuration when we renovate our building in FY26.

IX. Old Business

- A. Annual Review – Director – Schmidt's annual review was conducted.
- B. Revised FY26 Budget Review – A motion to approved the revised budget was moved by Griffith and seconded by Hindman. Motion carried.

X. New Business

- A. Contract for Library Space Audit – The purpose of this space audit is to help the library determine how it can improve circulation now, better utilize its space, and improve patron experience, as well as provide it with suggestions for optimal space configuration when it is renovated in FY26. A motion to approve the space audit contract was moved by Kelleher and seconded by Kramer. Motion carried.
- B. Adult Services Revised Job Description – A motion to approve the revised job description was moved by Hindman and seconded by Griffith. Motion carried.
- C. Youth Services Revised Job Description – A motion to approve the revised job description was moved by Kelleher and seconded by Kramer. Motion carried.

XI. Adjournment

Kramer moved a motion to adjourn. Seconded by Kelleher. The motion carried. The meeting was adjourned at 4:36 p.m.

**FDPL Memorial Account
Ending January 31, 2025**

Accounts	Beginning Balance	January Income	January Expense	YTD Expense	Remaining Balance	% Expended
Children's Programming	6,613.56		208.37	6,363.11	6,405.19	50%
Adult Programing	1,196.61		24.11	635.23	1,172.50	35%
YA Programming	1,749.06			14.38	1,749.06	1%
Magazine/Newspapers	2,176.56		4,257.52	5,298.63	(2,080.96)	165%
General Donations & Gifts	2,881.74	238.24	242.53	3,666.45	2,877.45	56%
Donation Box	4,189.64	5.50	72.96	646.00	4,122.18	14%
Vend Print	10,488.99			834.52	10,488.99	7%
Meeting Room	2,789.36			-	2,789.36	0%
Lost & Paid/Processing Fees	2,213.63	190.41	280.60	1,540.55	2,123.44	42%
Interlibrary Loan	3,873.54			43.99	3,873.54	1%
Library Cards	25.00	7.00		464.55	32.00	94%
Administrative Programming	629.55			-	629.55	0%
Ann Smeltzer Charitable Trust	10,932.67			637.53	10,932.67	6%
Maxine Hillesland Trust	57,598.70		573.51	10,209.31	57,025.19	15%
Dolores Schermer Estate	4,035.30			4,882.12	4,035.30	55%
	111,393.91	441.15	5,659.60	35,236.37	106,175.46	25%
Scharfenberg Monies	714,287.20			-	714,287.20	0%

Fort Dodge Public Library
Gift Memorial - Checks for Approval

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Vendor#</u>	<u>Amount</u>	<u>Line Item</u>
4967	1/15/2025	WellsFargoVisa# 3327,4739 ch & adult prg, notary items, Freepik sub.	070440	\$ 429.48	\$24.11 Adult Prg, \$208.37 Ch Prg (Friends), \$144.00 Hillesland, \$53.00 donation
4968	1/27/2025	Amazon Capital Services new wireless printer, DVD	002348	\$ 179.47	\$159.51 Hillesland, \$19.96 donation
4969	1/27/2025	Bemrich Electric install UPS batteries, print issues	008230	\$ 270.00	Hillesland
4970	1/27/2025	Ingram gifts/memorials, L&P	056900	\$ 523.13	\$242.53 general gifts, \$280.60 L&P
4971	1/27/2025	WT Cox magazine subs	130268	\$ 4,257.52	magazines (Friends)
				\$ 5,659.60	

Accounts Payable Invoice Report

G/L Date Range 01/01/25 - 01/31/25

Report By Vendor - Invoice

Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 747 - ACCESS SYSTEMS									
38316913	copier lease	Edit		01/13/2025	02/25/2025	01/27/2025			330.44
			Vendor 747 - ACCESS SYSTEMS Totals			Invoices	1		\$330.44
Vendor 41865 - ACCO BRANDS USA LLC									
4729864223	lamin	Edit		01/16/2025	02/15/2025	01/27/2025			307.50
			Vendor 41865 - ACCO BRANDS USA LLC Totals			Invoices	1		\$307.50
Vendor 2348 - AMAZON CAPITAL SERVICES									
1VJF-X946-CX6W	misc office supp	Edit		01/13/2025	02/12/2025	01/27/2025			54.51
1VVV-MMHK-CRHH	misc office supp	Edit		01/13/2025	02/12/2025	01/27/2025			125.98
1TJ6-4MKR-3X99	gift envelopes	Edit		01/27/2025	01/28/2025	01/27/2025			22.42
			Vendor 2348 - AMAZON CAPITAL SERVICES Totals			Invoices	3		\$202.91
Vendor 16150 - CENTRAL IOWA DISTRIBUTING, INC									
01016416	misc bldg supp	Edit		12/24/2024	01/28/2025	01/27/2025			67.00
01016485	misc bldg supp	Edit		12/27/2024	01/28/2025	01/27/2025			208.00
01016665	misc bldg supp	Edit		01/06/2025	02/05/2025	01/27/2025			81.00
01016724	replacement parts	Edit		01/07/2025	02/06/2025	01/27/2025			89.00
01016740	misc bldg supp	Edit		01/07/2025	02/06/2025	01/27/2025			21.00
01017178	hand sanitizing wipes	Edit		01/16/2025	02/15/2025	01/27/2025			120.00
01016791	misc bldg supp	Edit		01/24/2025	01/28/2025	01/27/2025			157.00
01017336	misc bldg supp	Edit		01/24/2025	01/28/2025	01/27/2025			42.00
			Vendor 16150 - CENTRAL IOWA DISTRIBUTING, INC Totals			Invoices	8		\$785.00
Vendor 24590 - DEMCO									
7588055	misc office supp	Edit		01/10/2025	02/09/2025	01/27/2025			67.05
			Vendor 24590 - DEMCO Totals			Invoices	1		\$67.05
Vendor 27800 - DOORS, INC.									
356259	kick plates	Edit		12/23/2024	01/28/2025	01/27/2025			381.00
			Vendor 27800 - DOORS, INC. Totals			Invoices	1		\$381.00
Vendor 130515 - FORT DODGE FIBER									
FDF010125	internet services	Edit		01/01/2025	02/14/2025	01/27/2025			55.00
			Vendor 130515 - FORT DODGE FIBER Totals			Invoices	1		\$55.00
Vendor 40455 - FRONTIER COMMUNICATIONS									
10725	line charge	Edit		01/07/2025	01/31/2025	01/27/2025			74.29
			Vendor 40455 - FRONTIER COMMUNICATIONS Totals			Invoices	1		\$74.29
Vendor 2885 - HOOPLA									
506582572	advance payment of hoopla	Edit		01/07/2025	01/28/2025	01/27/2025			10,821.96
			Vendor 2885 - HOOPLA Totals			Invoices	1		\$10,821.96
Vendor 53135 - IOWA FIRE CONTROL, LLC									
184750	fire alarm & security, moving tech	Edit		01/16/2025	02/15/2025	01/27/2025			680.00
			Vendor 53135 - IOWA FIRE CONTROL, LLC Totals			Invoices	1		\$680.00
Vendor 72499 - MENARDS INC									
24216	orange peel spray	Edit		01/06/2025	02/05/2025	01/27/2025			22.44
24448	wood glue	Edit		01/10/2025	02/09/2025	01/27/2025			3.72

Accounts Payable Invoice Report

G/L Date Range 01/01/25 - 01/31/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
24585	utility knife	Edit		01/13/2025	02/12/2025	01/27/2025			4.98
25278	misc bldg supp	Edit		01/27/2025	01/28/2025	01/27/2025			22.54
Vendor 72499 - MENARDS INC Totals						Invoices	4		\$53.68
Vendor 73975 - MIDAMERICAN ENERGY									
562180911	electricity charges	Edit		01/14/2025	02/05/2025	01/27/2025			2,410.94
Vendor 73975 - MIDAMERICAN ENERGY Totals						Invoices	1		\$2,410.94
Vendor 96432 - SECURITY EQUIPMENT, INC									
907341	annual commercial agreement & monitoring	Edit		01/15/2025	02/14/2025	01/27/2025			795.60
Vendor 96432 - SECURITY EQUIPMENT, INC Totals						Invoices	1		\$795.60
Vendor 130076 - TODAY'S BUSINESS SOLUTIONS, INC.									
17572	annual licenses & maint. on Scan EZ	Edit		01/15/2025	02/14/2025	01/27/2025			3,657.60
Vendor 130076 - TODAY'S BUSINESS SOLUTIONS, INC. Totals						Invoices	1		\$3,657.60
Vendor 130427 - UNITYPOINT HEALTH AT WORK FORT DODGE									
253375	new hire physical-Sheeder	Edit		12/06/2024	01/28/2025	01/27/2025			208.00
Vendor 130427 - UNITYPOINT HEALTH AT WORK FORT DODGE Totals						Invoices	1		\$208.00
Vendor 2253 - WOODRIVER ENERGY LLC									
431638	#6323	Edit		01/15/2025	01/30/2025	01/27/2025			1,502.59
Vendor 2253 - WOODRIVER ENERGY LLC Totals						Invoices	1		\$1,502.59
Grand Totals						Invoices	28		\$22,333.56

Director's Report – January 2025

Budget

- Because of changes to Iowa state tax laws (HF718), the City is facing a projected general fund deficit of approximately \$400,000.00 next fiscal year as well as structural deficits that worsen every year moving forward. The city needs to find permanent reductions in operational costs and the city manager has floated the idea of not replacing eight full-time positions that will be vacant as of July 1, 2025. One of those positions is our youth services librarian.

I have already expressed to David that not filling this position is not an option but haven't had the opportunity to fully discuss the matter with him yet. The mayor and council asked for a list of those jobs and I am hoping that David and the council will recognize that failing to hire a new youth services librarian would be detrimental to our ability to serve children and families in Fort Dodge and Webster County.

- I requested that our budget workshop with the city council be moved to Monday, February 3rd so I have more time for our presentation. I am anticipating questions about our planned remodel in FY26 and a discussion about the potential ramifications of not hiring a new youth services librarian.
- I successfully filed our E-Rate Form 471 for discounted Internet service with Fort Dodge Fiber on Wednesday, January 15th. This program allows us to apply for and receive a 90% discount on the amount we would normally pay for 1GB Internet service.

Programming/Services

- We started offering notary service to the public in early January.
- Hoopla added Creativebug to its selection of binge passes available to patrons.
- Children's Department Programming
 - Storytime registration kicked off Thursday, January 16th; sessions will start the week of January 20th with one on Wednesdays at 10:30 a.m. and one on Thursdays at 4:00 p.m.
 - Craft Saturdays will take place on January 18th, January 25th and February 1st.
 - The winter art contest has started, with entries due at the end of February.
- Adult Department Programming
 - The after-hours mini-golf program Saturday, January 11th was well received with 11 adults and teens attending. Another one will be held sometime this summer.
 - There will be a craft program for teens and adults on Saturday, February 1st where individuals can make their own waterless snow globe.

Building

- After a number of book thefts/vandalism, staff asked if we could add security cameras to the north and south west corners of the building. I agreed and IFC will be installing them sometime in the next few weeks.

- I finally received a quote from SEI on what it would cost to switch to cellular monitoring of our security system as well as what the ongoing cost would be. I have also asked IFC to provide me with a quote. I hope to have more information for you at the February meeting.

Personnel

- Shaina Sheeder, our new part-time Library Assistant I started on Monday, January 6th and is proving to be a great addition to our team. She's very personable, has caught on quickly to everything we've thrown at her so far, asks great questions, and is very enthusiastic.
- I hope to start advertising for a new Youth Services Librarian mid-February. My goal is to have someone hired and ready to start the first of May.

Trustees

- Continuing Education Opportunities
 - ILOC – Evening Keynote Speaker Kevin Unrath: Evaluating Your Library's Value Beyond Cost-Benefit Analysis
Thursday, January 30, 2025 6:00 p.m. - 7:00 p.m.
<https://www.statelibraryofiowa.gov/index.php/libraries/training-consulting/continuing-education/special-events/iloc/schedule>

Description: One popular method of demonstrating the value of a library is cost-benefit analysis, which looks at the financial benefits of shared resources versus the cost of running the library. While this analysis is valid and important, libraries add value in many other ways that can be difficult to quantify. This presentation will touch on four of those areas, looking at libraries as institutions of learning, community builders, keepers of history, and sustainable resource sharers. It will outline ways to inventory the qualitative benefits of the library and how to incorporate those benefits into the strategic planning/implementation/evaluation cycle.

- Open Meetings & Records: Compliance is the Law
Tuesday, February 25, 2025 10:00 a.m. – 11:00 a.m.
<https://wd5.myworkday.com/wday/authgwy/stateofiowa/login.html?redirect=n>

Description: Public library boards are subject to Iowa's Open Records and Open Meetings laws. In this session, representatives from the Iowa Public Information Board (IPIB) will provide an overview of the legal requirements and best practices for boards to comply with these laws in order to maintain transparency. The session will cover such topics as compliance with posting of meetings, public comment, requests for records, how and when library boards can go into closed sessions, and avoiding legal pitfalls.

Fort Dodge Public Library – December 2024

Circulation

2024: 6,246

2023: 4,945

Gate Count

2024: 3,996

2023: 3,696

Internet Computers Use

Total Number of Logins: 485

Total Time Used: 16 days 11 hours 47 minutes

Average Time Used: 49 minutes

Public WiFi Use

Number of Unique Users: 32

Total Session Count: 64

Total Time Used: 178 hours

Avg. Session Time: 2 hours 47 minutes

Library Programs - Adults

Number of Programs: 3

Total Participation: 28

LSC Programs: 2

LSC Views: 877

Library Programs - Teens

Number of Programs: 0

Library Programs - Children

Number of Programs: 10

Total Participation: 1,180

Adventure Pass Use

Total Number of Passes Borrowed: 7

Blank Park Zoo: 0; Des Moines Botanical Gardens: 1; Des Moines Children's Museum: 1;

Reiman Gardens: 2; Science Center of Des Moines: 3

Hoopla Usage

New Patrons: 7

Unique Patrons: 180

Circulations: 806

Avg. Circs/Patron: 4.5

Avg. Circ Price: \$2.29

Amount Spent: \$1,830.76

ScanEZ Usage

Total Number of Jobs: 264

Total Number of Pages: 1,285

Scan to Copy: 807pages (\$87.15)

Scan to Fax: 142 pages (\$33.75)

Scan to Email: 313 pages (no charge)

Scan to Smart Phone: 22 pages (no charge)

Scan to USB: 1 page (no charge)

Total Payments: \$120.90

Ending January 31, 2025

FDPL Foundation Fund

	YTD Budget	January Expense	YTD Expense	Beginning Balance	Remaining Balance	% Expended
Accounts						
228 Advertising	5,313.22	840.00	1,945.00	4,208.22	3,368.22	37%
248 Adult Programming	11,152.67	146.04	1,718.85	9,579.86	9,433.82	15%
___ Young Adult Programming	4,200.80		568.71	3,632.09	3,632.09	14%
260 Technology	60,425.20		16,800.19	43,625.01	43,625.01	28%
268 Audio/Visual Materials	15,225.71		-	15,225.71	15,225.71	0%
278 Staff Development	5,279.51	792.40	2,882.85	3,189.06	2,396.66	55%
301 Building Supplies	2,901.69	137.22	1,508.82	1,530.09	1,392.87	52%
321 Operating Supplies	2,223.87		1,027.88	1,195.99	1,195.99	46%
610 Adult Materials	73,667.20	3,264.93	6,179.50	70,752.63	67,487.70	8%
620 Children Materials	46,135.50		-	46,135.50	46,135.50	0%
640 Young Adult Materials	21,483.81	1,065.64	5,736.05	16,813.40	15,747.76	27%
Fawkes Monies	31,049.31		3,759.13	27,290.18	27,290.18	12%
	279,058.49	6,246.23	42,126.98	243,177.74	236,931.51	15%

FDPL-F Deardorf

	YTD Budget	January Expense	YTD Expense	Beginning Balance	Remaining Balance	% Expended
Accounts						
510 Adult Materials	22,544.95		22,487.87	57.08	57.08	100%
520 Children's Materials	9,205.02	554.34	7,959.66	1,799.70	1,245.36	86%
540 Young Adult Materials	42.83		-	42.83	42.83	0%
568 Adult Audio/Visual Materials	39,674.89	470.34	7,972.02	32,173.21	31,702.87	20%
570 Childrens' Audio/Visual Materials	7,494.62	4.55	17.67	7,481.50	7,476.95	0%
Children's Department Enhancement	1,540.07		-	1,540.07	1,540.07	0%
Public Access Computers	312.12		315.00	87.12	87.12	72%
Games Programs Project	30.58		-	30.58	30.58	0%
FD Writers' Workshop	1,823.30		598.93	1,224.37	1,224.37	33%
Public Art Monies	9,489.66		3,624.68	5,864.98	5,864.98	38%
	92,158.04	1,029.23	42,975.83	50,301.44	49,272.21	47%

FDPL-F AXY Fdn Grant

	YTD Budget	January Expense	YTD Expense	Beginning Balance	Remaining Balance	% Expended
Accounts						
670 AXY Grant	4,657.46		249.90	4,407.56	4,407.56	5%
	4,657.46	-	249.90	4,407.56	4,407.56	5%

GENERAL FUND

	Budget	MTD	YTD	% Received
Revenues	912,553	43,677	464,478	50.90%
GENERAL REVENUES				
(41005) PROPERTY TAX, PUBLIC LIBRARY	554,508	16,553	298,025	53.75%
(43915) WEBSTER CO- LIBRARY	142,000	25,091	75,272	53.01%
(44810) LIBRARY CHARGES, FEES	5,000	567	3,726	74.53%
(46010) INTEREST - LIBRARY	1,500	933	4,182	278.80%
(47148) MISC REVENUE	-	534	534	
(49110) LIBRARY EMPL BENEFITS REIMB	209,545	0	82,739	39.48%
	Budget	MTD	YTD	% Expended
Expenses	912,553	68,257	428,254	46.93%
PERSONNEL SERVICES	805,153	60,323	377,053	46.83%
(6100) ALL PERSONAL SERV	595,608	43,543	277,534	46.60%
(6129) FICA CONTRIB	36,929	2,626	16,761	45.39%
(6130) MEDICARE CONTRIBUTION	8,637	614	3,920	45.39%
(6131) CITY CONTRIB FOR IPERS	55,478	4,110	26,176	47.18%
(6137) GROUP INSURANCE	108,501	9,430	52,661	48.54%
CONTRACTUAL SUPPLIES & SVCS	94,900	7,169	46,691	49.20%
(6207) PROFESSIONAL FEES	1000	148	486	48.59%
(6249) POSTAGE	1,500	0	1,000	66.67%
(6251) FREIGHT	150	46	46	30.42%
(6259) MAINTENANCE CONTRACTS	23,000	1,530	12,678	55.12%
(6264) EQUIPMENT-REPAIR/MAINTENANCE	10,000	1,664	2,379	23.79%
(6268) INTERNET SERVICES	3,000	55	1,580	52.65%
(6271) TELEPHONE SERVICE	800	74	445	55.64%
(6277) TRAVEL MEALS LODGING	450	0	0	0.00%
(6281) GAS/ELECTRICITY COMBINED	55,000	3,651	28,078	51.05%
COMMODITIES	12,500	765	4,509	36.08%
(6301) BUILDING SUPPLIES	7,500	309	2,034	27.12%
(6321) OPERATING/VEHICLE SUPPLIES	5,000	457	2,475	49.50%

CAPITAL PROJECTS	Budget	MTD	YTD	% Expended/Received
BUILDING FUND				
Revenues				
(46024) BOND PROCEEDS	550,000	0	0	
Expenses				
(6431) BUILDING RENOVATION	586,693	680	30,080	5.13%
PUBLIC LIBRARY STATE GRANT				
Revenues				
(43377) STATE GRANT, PUBLIC LIBRARY	3,000	3361	3,361	112.05%
Expenses				
(6480) BOOKS, ADULT	3,000	0	0	0.00%
ENRICH IOWA FUNDS				
Revenues				
(43379) ENRICH IOWA GRANT	7,000	0	7,653	109.32%
Expenses				
(6480) BOOKS, ADULT	7,000	0	0	0.00%

The background image shows the exterior of the Fort Dodge Public Library. It is a brick building with a large circular window featuring a stylized figure reading a book. In the foreground, there is a bronze statue of a man in a military uniform standing on a stone pedestal. To the right, there is a black bench and a trash can with a "PICK IT UP FORT DODGE" sign. The scene is surrounded by trees and greenery.

FORT DODGE PUBLIC LIBRARY



23-24 Accomplishments

- Successful Launch & Increased Use of Website
- Switch to Fort Dodge Fiber for Internet Access
- New Wireless Access Points Deployed
- Joined Library Speakers Consortium to Offer Free Online Author Programs
- Completion of Concrete Work
- Implemented New Self-Checkout Station & App for Checkout Using WiFi Devices

2025-2026 Plans

- Library Space Audit in Preparation for Remodel
- Hire New Youth Services Librarian
- Renovation/Remodel of Library
- Update of FDPL's Strategic Plan
- Provide Notary Service
- Promotion of PT LA Is to PT LA IIs
- Continue to Explore Digitization of the Fort Dodge Messenger



FY24 Budget



Governmental Income:
\$956,319

**Non-Governmental
Income: \$242,362**

Total Income: \$1,198,681

Total Operating Expenses:
\$1,131,615

General Information

Total Cardholders: 7,630

Active Borrowers: 3,147

Total Library Visits: 63,987

Total Hours Open: 2,516

**Total Number of Live Events &
Passive Programs: 229**

**Total Participation in All Programs
& Events: 20,742**





Collections

Physical Items Owned: 84,567

Items Available to Patrons: 2,056,877

Total Items Available to Patrons: 2,141,444

Database Subscriptions: 19

Technology Use

Computer Use: 5,513 Sessions; 4,246 Hours

WiFi Use: 811 Sessions; 696 Hours

Website Visits: 38,706

Circulation



All Physical Items:

79,183



All eltems:

26,720



All Items:

105,903



Total Value to FDPL Patrons FY24

Library Materials/Services	Number	Avg. Cost	Value of Use
Adult Books Borrowed	25,513	\$25.00	\$637,825.00
Young Adult Books Borrowed	7,656	\$15.50	\$118,668.00
Children's Books Borrowed	30,662	\$16.00	\$490,592.00
Audiobooks Borrowed	1,451	\$47.50	\$68,922.50
Items Borrowed	26,720	\$2.25	\$60,120.00
Magazines Borrowed	1,424	\$6.00	\$8,544.00
DVDs Borrowed	10,093	\$21.50	\$216,999.50
Attendance At Adult Programs	1,085	\$12.00	\$13,020.00
Attendance at Children's Programs	3,032	\$10.00	\$30,320.00
Adventure Passes Borrowed	143	\$48.00	\$6,960.00
Hours of Computer Use	4,246	\$10.00	\$42,460.00
Hours of WiFi Use	696	\$10.00	\$6,960.00
Number of Database Searches	9,833	\$10.00	\$98,330.00
Total Value of Library Service			\$1,799,625.00

Fun Facts



- **Busiest 11 Hour Day: Tuesday, July 11, 2023 - 792 people; 488 attended our Adventure with ISU's Insect Zoo**
- **Busiest 8.5 Hour Day: Wednesday, October 25, 2023 - 469 people; 287 attended our Children's Fall Open House**
- **Slowest Day: Friday, January 12, 2024 - 17 people; Bad Weather**



Most Borrowed Items

- **Adult Fiction:** *The Women* by Kristen Hannah & *Lessons in Chemistry* by Bonnie Garmus (tie at 34x each)
- **Children's Fiction:** *Twenty Thousand Fleas Under the Sea* by Dav Pilkey (62x)
- **Adult Nonfiction:** *Killers of the Flower Moon: The Osage Murders and the Birth of the FBI* by David Grann (17x)
- **Children's Easy Book:** *The Pigeon Finds a Hot Dog!* by Mo Willems (23x)
- **YA Fiction:** *The Ballad of Songbirds and Snakes* by Suzanne Collins (15x)
- **Adult DVD:** *Avatar: The Way of Water* (27x)
- **Children's DVD:** *Paw Patrol: Aqua Pups* (25x)
- **hoopla eltem:** *Discovery of Witches Season 2 Episode 1* (25x)
- **Bridges eltem:** *Taste of Home Magazines* (65x)
- **hoopla BingePass:** *Hallmark+* (21x)
- **Adventure Pass:** *Blank Park Zoo* (51x)