

**Fort Dodge Public Library
Board of Trustees
Meeting Agenda
Monday, September 22, 2025
Board Conference Room
3:30 p.m.**

- I. Call to Order/Determination of Quorum
- II. Agenda Approval
- III. Approval of Minutes
- IV. Comments/Questions from the Public
- V. Bills & Financial Reports
- VI. Communications/Board Education
- VII. Committee Reports
 - a. Friends of the Library
- VIII. Director's Report
- IX. Old Business
 - a. Space Audit Presentation Discussion
- X. New Business
 - a. Photocopier Lease Recommendation
 - b. Strategic Plan Discussion
- XI. Adjournment

Next Meeting: Monday, October 27, 2025 3:30 p.m.

Fort Dodge Public Library Board of Trustees

Meeting Minutes

August 25, 2025

I. Call to order/Roll Call

President Merrily Dixon called to order the regular meeting of the Fort Dodge Public Library Board of Trustees at 3:33 p.m. on August 25, 2025 at the Fort Dodge Public Library.

The following persons were present: Rita Schmidt (Director), Heidi Ingram (Staff), Jim Kramer, Merrily Dixon, and Brittney Hindman.

II. Approval of Agenda

A motion to approve the agenda was made by Hindman and seconded by Kramer. Motion carried.

III. Approval of Minutes

A motion to approve the June and July meeting minutes was made by Kramer and seconded by Hindman. Motion carried.

IV. Comments/Questions from the Public

V. Bills and Financial Reports

- a) Kramer moved payments in the amount of \$5,901.10 to be approved in the Gift and Memorial Accounts. Dixon seconded. Motion carried.
- b) Kramer moved payments in the amount of \$14,351.34 with two additions from the original to be approved in the City Funds Accounts. Hindman seconded. Motion carried.

VI. Communications/Board Education

Rita encouraged the Board Members to view "From Planning to Impact: Strategic Planning Essentials." She gave a brief overview which included the Board's role; Community Alignment, Setting Direction and Governance/Accountability. It's important to set 3-5 goals per priority in an achievable time frame with SMART objectives. Rita will check with the consultant regarding Strategic Planning and get back to the Board with a date.

VII. Committee Reports

- a) FDPL Foundation-the official annual meeting and regular meeting were held. They approved the minutes, bi-laws and new members and officers. End cash \$74,366.17. Auditor presented 2022 audit report as she is running behind. No concerns. End of July YTD \$2,895,442.70.

VIII. Director's Report

Programming/Services

- The Fort Dodge Area Quilters will be displaying a different quilt October-December across from Circulation Desk.
- Summer Reading gave out fewer Legos but still around 19,000 and without story time that's pretty good.
- Anastasia held her first STEM drop in program on August 15th with 13 attending. Has plans to hold more the third Friday of each month through December.

- Fall Story times started last week and run through November 10th. Tuesday morning had 11 registered and Wednesday afternoon had 6 registered.
- Anastasia also plans to start a teen crafternoon program in September. It will be held on the first and fourth Fridays from 4:00 to 5:00 p.m.
- Pascale is planning to continue adult board game nights along with craft nights and Brown Bag Briefings.

Building

- The Viking quote for replacing the check valve, ball check valve and piping on our FDC was \$1,860.00. Rita has signed and is waiting for them to contact her to schedule the work.
- PICA recently replaced the evergreens out front with lilac bushes.

Budget

- Rita met with Jeff Nemmers to ask about some of our current financial accounts and related procedures and reports. After discussion it has been decided to make changes to the internal reports we use to keep track of spending in our Foundation accounts and our city gift/memorial account. Foundation accounts rename fund lines so purpose is clear and combine some lines to simplify. City gift/memorial account rename fund lines so purpose is clear and combine lines no longer used.
- Jeff is working on consolidating various city departments' Amazon accounts under one business prime account. This would still allow us to receive our own invoices, track and access our orders and receive better discounts without having to pay for our own account.
- At some point Rita would like to look at moving our credit cards and gift and memorial account to a different bank. Wells Fargo no longer has a local business accounts banker and it's been difficult to make changes when needed. Jeff wasn't sure if we also needed the Council's approval so Rita will report back when she finds that out.

Personnel

- Heidi Ingram started August 4th as the new Administrative Coordinator. In addition to learning her office duties and the library procedures, she will be taking a basic cataloging class in October
- Anastasia Peratopoulos, Youth Services Librarian will be participating in Leadership Fort Dodge as well as attending a number of meetings this fall where she will have the opportunity to meet and network with the State Library's Consultant from Youth Services as well as many of the youth services librarians from our region.
- Pascale Balm, our Adult Services Librarian will be participating in a number of webinars on adult programming and reference services this fall.
- Sue Messerly and Shaina Sheeder have been training with the other departments and have already been scheduled to cover the adult and youth services desks.
- Jessica Coon has accepted a position with Development Services and will start September 2nd. We have internally posted her position and have one applicant thus far.

Remodel/Renovation

- Haven't had much feedback from staff on the space audit presentation but we've been very busy.
- Pascale recently started implementing the rule of three for the new books and monthly book displays. It will be interesting to see how patrons respond.
- Rita pointed out due to her recent mobility issues that she can appreciate the recommendation of the need for seating in the lobby area and also that while we have plenty of parking, it's not always easy to get from some of them to the building.

IX. Old Business

- a. Space Audit Presentation Discussion-Rita stopped and looked around at West Des Moines and Ankeny Libraries. Wants to look at the possibility of staff going to tour some libraries to get ideas. Rita provided copies to two members and the link to Heidi

of the audit presentation. Merrily requested to keep this topic on Old Business for now.

X. New Business-Nothing at this time.

XI. Adjournment

Kramer moved a motion to adjourn. Seconded by Hindman. The motion carried. The meeting was adjourned at 4:22 p.m.

Accounts	Beginning Balance	September Income	September Expense	YTD Expense	Remaining Balance	% Expended
Kids Programs-Friends	7,626.65		41.96	1,429.90	7,584.69	16%
Adult Programs-Friends	250.92			71.00	250.92	22%
Teen Programs-Friends	1,542.07			46.62	1,542.07	3%
Subscriptions	2,350.34			828.00	2,350.34	26%
Donations	7,702.38			-	3,256.70	0%
Vend Print	11,673.07	985.58	857.67	2,015.25	9,052.76	18%
L&P/Damages	3,075.38	180.85	32.30	90.20	3,223.93	3%
Misc Monies	4,468.37	44.95	44.95	71.95	3,903.59	2%
Smeltzer Monies	6,072.51			-	6,072.51	0%
Hilesland Monies	70,451.24			8,861.94	70,451.24	11%
Donations	263.44		250.00	250.00	13.44	95%
	115,476.37	1,211.38	1,226.88	13,664.86	107,702.19	11%
Scharfenberg Monies	174,502.47			-	174,502.47	0%

Fort Dodge Public Library
Gift Memorial - Checks for Approval

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Vendor#</u>	<u>Amount</u>	<u>Line Item</u>
5022	9/22/2025	WellsFargoVisa# 4739,9842,2989	070440	\$ 857.67	Adult, children and teen programs(to be reimbursed by Foundation)
5023	9/22/2025	Amazon Capital Services	002348	\$ 86.91	Children's materials and programming, \$41.95 reimbursed by Friends.
5024	9/22/2025	Ingram	056900	\$ 32.30	Gifts/Memorials L&P
5025	9/22/2025	Blank Park Zoo	000918	\$ 250.00	Adventure Pass paid by Schermer Funds

\$ 1,226.88

Accounts Payable Invoice Report

G/L Date Range 09/01/25 - 09/30/25
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 747 - ACCESS SYSTEMS									
40104633	copier maintenance	Edit		09/11/2025	09/11/2025	09/11/2025			330.44
Vendor 747 - ACCESS SYSTEMS Totals						Invoices	1		\$330.44
Vendor 2348 - AMAZON CAPITAL SERVICES									
1796-CYQG-KKMC	thermal paper receipt rolls	Edit		09/11/2025	09/11/2025	09/11/2025			64.99
1FP6-KL6V-3RT3	post it notes	Edit		09/11/2025	09/11/2025	09/11/2025			31.08
1WFY-P74G-1RGX	magnetic squares	Edit		09/11/2025	09/11/2025	09/11/2025			17.90
Vendor 2348 - AMAZON CAPITAL SERVICES Totals						Invoices	3		\$113.97
Vendor 16150 - CENTRAL IOWA DISTRIBUTING, INC									
01022011	white cloud towels	Edit		09/11/2025	09/11/2025	09/11/2025			42.00
309263	supplies	Edit		09/11/2025	09/11/2025	09/11/2025			6.00
Vendor 16150 - CENTRAL IOWA DISTRIBUTING, INC Totals						Invoices	2		\$48.00
Vendor 130515 - FORT DODGE FIBER									
8486 09012025	internet service	Edit		09/11/2025	09/11/2025	09/11/2025			55.00
Vendor 130515 - FORT DODGE FIBER Totals						Invoices	1		\$55.00
Vendor 40455 - FRONTIER COMMUNICATIONS									
5155734346 0925	telephone	Edit		09/11/2025	09/11/2025	09/11/2025			86.76
Vendor 40455 - FRONTIER COMMUNICATIONS Totals						Invoices	1		\$86.76
Vendor 73975 - MIDAMERICAN ENERGY									
571381301	electricity	Edit		09/11/2025	09/11/2025	09/11/2025			3,940.28
Vendor 73975 - MIDAMERICAN ENERGY Totals						Invoices	1		\$3,940.28
Vendor 92650 - RILEY ARMSTRONG PLBG & HTG INC									
236900	20 bags softener salt	Edit		09/11/2025	09/11/2025	09/11/2025			236.40
Vendor 92650 - RILEY ARMSTRONG PLBG & HTG INC Totals						Invoices	1		\$236.40
Vendor 2253 - WOODRIVER ENERGY LLC									
467342	gas service	Edit		09/11/2025	09/11/2025	09/11/2025			692.01
Vendor 2253 - WOODRIVER ENERGY LLC Totals						Invoices	1		\$692.01
Grand Totals						Invoices	11		\$5,502.86

Director's Report – August 2025

Programming/Services

- The first quilt is now on display, and I've noticed quite a few visitors pausing to admire it and read about the quilter. The Fort Dodge Area Quilters planned every detail, and the exhibit looks fantastic.
- Children's Programming
 - Tuesday morning storytime is full with 25 children (plus parents) and a waitlist, while Wednesday afternoon storytime still has openings.
 - First graders from Duncombe Elementary school will be visiting the Library on Friday morning, October 3.
- Teen Programming
 - Our first teen Crafternoon had no attendees, but Anastasia has several more scheduled for this fall. Launching a new program, especially for teens, can be challenging, but with a little more time and some more promotion we're hopeful attendance will grow.
- Adult Programming
 - Pascale has arranged an author talk with Betty Brandt Passick on Monday, October 6, from 12:00–1:00 p.m. Betty will discuss her historical novel *Gangster in Our Midst*, which tells the story of Al Capone's bookkeeper, Louie La Cava, and his more than 60 years living in Fairbank, Iowa.
 - Pascale plans to continue hosting adult game nights on the third Monday of the month through December.
- The fall citywide staff meeting is scheduled for Thursday morning, October 2. This year, each department head has been asked to give a brief two-minute presentation. I plan to share highlights from the space audit and outline some of our remodeling plans.
- This month's board packet includes a spreadsheet comparing the FY24 and FY25 summer reading program statistics. Although skipping storytimes this year slightly affected participation in some passive programs, overall attendance at in-person events and total circulation both increased.

Budget

- The transition to our new Amazon accounts under the City is nearly complete. The final step is to pay off all outstanding invoices on my current account. Once that's completed my account will be transferred as well.
- The city attorney's office confirmed that the board can transfer the gift and memorial account and the credit card accounts to a different bank without council approval. Once my ankle has healed, I plan to reach out to some of the local banks to explore our options.
- Budget planning for FY27 is underway. Our initial proposal is due to the city manager in December, and we are currently scheduled to present the FY27 budget to the council on Monday, January 26.
- The lease for our photocopiers and the maintenance agreement for our two public printers expire in November. After some consideration, I've decided not to request a new maintenance agreement for the printers. I've received five-year lease

proposals for two new photocopiers from Access Systems and the Gordon Flesch Company. I'll review both this week and present a recommendation at the board meeting this month.

Personnel

- Jessica Coon, one of our full-time Library Assistant IIs, accepted a position as a grant writer with the City's Development Services department and began her new role on September 2. To fill her position, we promoted our part-time Library Assistant II, Shaina Sheeder, to full-time. Shaina started in her new role on September 15.
- We're currently recruiting for a new part-time LAll to replace Shaina following her promotion. We've received more than 50 applications so far. I plan to select three candidates and hold interviews within the next week and a half.

State Library

- I've begun working on the FY25 annual report. Some questions have been revised or removed, so this year's report will look a bit different from FY24s.
- Because our current strategic plan ends in December 2025, I reached out to Maryann Mori to discuss how we can meet the accreditation requirement for a current plan when we reapply in February 2026. She advised that we'll need a new plan in place and suggested three possibilities:
 - Update and extend the existing plan by one year.
 - Create a short-term (1–2 year) plan to bridge the gap until we can develop a more comprehensive plan.
 - Develop a new 3–5 year strategic plan before March 1, 2026.

Board Education Opportunity

Just a reminder about the following upcoming opportunity:

WHAT: Webster County Trustee Training (for all library trustees and directors!)

WHEN: **Wednesday, October 8**

TIME: 6:00 p.m. Social Hour (with snacks); 6:30-8:00 Training

WHERE: Badger Public Library, 211 1st Ave. SE, Badger, IA

TOPIC: **"The People-Focused Library"**

Based on a 4-week *Library Journal* course, this class discusses ways to incorporate library users' needs into library spaces & places, as well as programming, policies, and services. While the library is "the heart of the community," the community is also the heart of the library! We'll be using Badger PL as our "example" for a special brainstorming session about space use aspects that are "people-focused."

RSVP: Please send your reservations to badgerlibrary@wccta.net by October 6.

Fort Dodge Public Library – August 2025

Circulation

2025: 8,686
2024: 7,517

Gate Count

2025: 6,383
2024: 6,089

Internet Computers Use

Total Number of Logins: 502
Total Time Used: 15 days 9 hours 12 minutes
Average Time Used: 44 minutes

Public WiFi Use

Number of Unique Users:	28	Total Time Used:	106 hours
Total Session Count:	80	Avg. Session Time:	1 hour 20 minutes

Library Programs – Adults (includes statistics for full SRP June - August)

Number of Programs:	9	LSC Programs:	3
Total Participation:	519	LSC Views:	1,858

Library Programs – Teens (includes statistics for full SRP June - August)

Number of Programs: 9
Total Participation: 565

Library Programs – Children (includes statistics for full SRP June - August)

Number of Programs: 15
Total Participation: 4,899 (+19,850 Legos added to the table this summer)

Adventure Pass Use

Total Number of Passes Borrowed: 41
Blank Park Zoo: 11; Des Moines Botanical Gardens: 5; Des Moines Children's Museum: 5;
Reiman Gardens: 7; Science Center of Des Moines: 13

Hoopla Use

New Patrons:	10	Checkouts:	901
Unique Patrons:	202	Avg. Circ Price:	\$2.45
Avg. Circs/Patron:	4.5	Amount Spent:	\$2,211.73

Overdrive/Bridges Use

New Users: 19
Unique Users: 352
Checkouts: 1,796

ScanEZ Usage

Total Number of Jobs: 207
Total Number of Pages: 2,263
Scan to Copy: 1,796 pages (\$179.65)
Scan to Fax: 114 pages (\$24.50)
Scan to Email: 324 pages
Scan to USB: 29 pages
Total Payments: \$204.15

Summer Reading Program	2025	2024	Notes
Kids			
Reading Logs	1048	1141	
Family Literacy Logs - Families	184	N/A	couldn't locate 2024 stat
Tuesday Adventures Programs	9	9	
Tuesday Adventures Attendance	2597	1895	
Look & Find Game Entries	1737	1964	
Estimation Jar Entries	1360	1793	
Summer Art Contest Entries	257	249	
Graphic Novel Challenge Entries	614	798	
Activity Sheets	1789	1940	
MagnaTile Days	154	290	
Storytimes Attendance	N/A	238	not held in 2025
STEM Drop-In Program	7	N/A	new program 2025
Summer Finale Drawing Entries	N/A	471	drawings not held in 2025
Legos Added to the Table	19850	21100	
Lego Cups Handed Out	3308	3517	6 Legos in each cup
# of Physical Items Used	14022	14010	
Teens			
Teen Participating	68	56	
Reading Logs Returned	446	358	
Hours Read	1948	1432	4 hours per log
Trivia Contest Entries	128		program held alternate yrs
Where is OzWorld Entries		125	program held alternate yrs
Estimation Jar Entries	139		program held alternate yrs
Price Is Right Entries		74	program held alternate yrs
Lost in Google Translation Entries	127		program held alternate yrs
Up Close in the Library Entries		74	program held alternate yrs
Programs	10	3	
Program Attendance	35	20	
# of Physical Items Used	2433	2536	
Adults			
Adults Participating	79	64	
Reading Logs Returned	487	454	
Hours Read	1948	1816	4 hours per log
Trivia Contest Entries	183		program held alternate yrs
Price Is Right Entries		136	program held alternate yrs
Estimation Jar Entries	182		program held alternate yrs
Where Is OzWorld Entries		178	program held alternate yrs
Programs	9	5	
Program Attendance	136	66	
# of Physical Items Used	9376	10414	
Gate Count June - August	22068	21299	
Total # of Physical Items Used	30784	27186	
Total # of Downloadables Used	8322	6868	
Total # of Items Used	39106	34054	
hoopla borrows	2933	2125	
amount spent	\$7,218.33	\$4,845.79	
cost per circ	\$2.46	\$2.28	
new patrons	48	62	
unique patrons	305	229	
average borrows per patron	9.6	9	
overdrive/libby borrows	5389	4743	
new users	77	59	
unique users	503	455	

Ending September 30, 2025

FDPL Foundation Fund

	YTD Budget	September Expense	YTD Expense	Beginning Balance	Remaining Balance	% Expended
Accounts						
Publicity/Promotion	4,873.98	300.00	373.89	4,800.09	4,500.09	8%
Adult Programs	8,711.34		657.09	8,054.25	8,054.25	8%
Teen Programs	4,414.86		280.46	4,134.40	4,134.40	6%
Digital Resources	79,314.76	1,326.52	12,316.16	68,325.12	66,998.60	16%
Non-Print Materials	15,225.71		-	15,225.71	15,225.71	0%
Staff Development	4,342.06		1,333.03	3,009.03	3,009.03	31%
Supplies	6,768.80	43.00	298.49	3,646.37	3,603.37	47%
Adult Materials	90,470.85		2,737.99	87,732.86	87,732.86	3%
Kids Materials	42,035.57	39.44	2,153.93	39,921.08	39,881.64	5%
Teen Materials	16,489.53	339.96	1,686.03	15,143.46	14,803.50	10%
Fawkes Monies	33,794.74		382.27	33,412.47	33,412.47	1%
	306,442.20	2,048.92	22,219.34	283,404.84	281,355.92	8%

FDPL-F Deardorf

	YTD Budget	September Expense	YTD Expense	Beginning Balance	Remaining Balance	% Expended
Accounts						
Adult Materials	15,001.10	915.29	2,717.74	13,198.65	12,283.36	18%
Kids Materials	259.22		5.14	254.08	254.08	2%
Teen Materials	6.77		-	6.77	6.77	0%
Non-Print Materials	46,088.95	435.13	26,942.72	12,318.79	11,883.66	74%
Kids Misc	1,540.07		-	1,540.07	1,540.07	0%
Adult Misc	979.07		-	979.07	979.07	0%
Public Art	5,864.98		-	5,864.98	5,864.98	0%
	69,740.16	1,350.42	29,665.60	34,162.41	32,811.99	53%

FDPL-F AXY Fdn Grant

	YTD Budget	September Expense	YTD Expense	Beginning Balance	Remaining Balance	% Expended
Accounts						
AXY Grant Monies	3,195.44		-	3,195.44	3,195.44	0%
	3,195.44		-	3,195.44	3,195.44	0%

Budget Performance Report

Date Range 08/01/24 - 08/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/
Fund 002 - Library General									
REVENUE									
Department 31 - LIBRARY									
Division 4110 - LIBRARY SERVICES									
41005	PROPERTY TAX	517,975.00	.00	517,975.00	899.18	.00	536,014.19	(18,039.19)	103
43915	WEBSTER CO- LIBRARY	150,000.00	.00	150,000.00	.00	.00	150,544.86	(544.86)	100
44810	LIBRARY CHARGES FEES	5,000.00	.00	5,000.00	384.04	.00	6,908.18	(1,908.18)	138
45020	LIBRARY FINES FORFEITURES	.00	.00	.00	181.00	.00	181.00	(181.00)	+++
46010	INTEREST	1,500.00	.00	1,500.00	.00	.00	8,585.24	(7,085.24)	572
47148	MISC REVENUE	.00	.00	.00	.00	.00	534.03	(534.03)	+++
49110	EMPLOYEE BENEFITS REIMBURSEMENT	207,956.00	.00	207,956.00	.00	.00	203,930.68	4,025.32	98
Division 4110 - LIBRARY SERVICES Totals		\$882,431.00	\$0.00	\$882,431.00	\$1,464.22	\$0.00	\$906,698.18	(\$24,267.18)	103%
Department 31 - LIBRARY Totals		\$882,431.00	\$0.00	\$882,431.00	\$1,464.22	\$0.00	\$906,698.18	(\$24,267.18)	103%
REVENUE TOTALS		\$882,431.00	\$0.00	\$882,431.00	\$1,464.22	\$0.00	\$906,698.18	(\$24,267.18)	103%
EXPENSE									
Department 31 - LIBRARY									
Division 4110 - LIBRARY SERVICES									
6100	ALL PERSONNEL SERVICES	575,875.00	.00	575,875.00	42,613.04	.00	608,249.28	(32,374.28)	106
6129	CITY CONTRIB FOR FICA	35,705.00	.00	35,705.00	2,555.95	.00	36,691.52	(986.52)	103
6130	CITY CONTRIB FOR MEDICARE	8,352.00	.00	8,352.00	597.75	.00	8,581.05	(229.05)	103
6131	CITY CONTRIB FOR IPERS	54,014.00	.00	54,014.00	4,022.64	.00	57,163.72	(3,149.72)	106
6137	GROUP INSURANCE	109,885.00	.00	109,885.00	9,058.90	.00	117,729.63	(7,844.63)	107
6207	PROFESSIONAL FEES	1,000.00	.00	1,000.00	.00	.00	1,190.80	(190.80)	119
6249	POSTAGE	1,500.00	.00	1,500.00	.00	.00	1,500.00	.00	100
6251	FREIGHT	.00	.00	.00	.00	.00	74.09	(74.09)	+++
6259	MAINTENANCE CONTRACTS	21,000.00	.00	21,000.00	1,607.84	.00	25,441.94	(4,441.94)	121
6264	EQUIPMENT-REPAIR/MAINTENANCE	7,500.00	.00	7,500.00	148.00	.00	16,853.19	(9,353.19)	225
6268	INTERNET SERVICES	700.00	.00	700.00	55.00	.00	2,019.50	(1,319.50)	288
6271	TELEPHONE SERVICE	900.00	.00	900.00	86.76	.00	1,037.84	(137.84)	115
6281	GAS/ELECTRICITY COMBINED	55,000.00	.00	55,000.00	5,007.13	.00	54,217.15	782.85	99
6301	BUILDING & HOUSE SUPPLIES	7,000.00	.00	7,000.00	355.00	.00	5,429.79	1,570.21	78
6321	OPERATING SUPPLIES	4,000.00	.00	4,000.00	190.61	.00	4,253.17	(253.17)	106
Division 4110 - LIBRARY SERVICES Totals		\$882,431.00	\$0.00	\$882,431.00	\$66,301.62	\$0.00	\$940,432.67	(\$58,001.67)	107%
Department 31 - LIBRARY Totals		\$882,431.00	\$0.00	\$882,431.00	\$66,301.62	\$0.00	\$940,432.67	(\$58,001.67)	107%
EXPENSE TOTALS		\$882,431.00	\$0.00	\$882,431.00	\$66,301.62	\$0.00	\$940,432.67	(\$58,001.67)	107%
Fund 002 - Library General Totals									
REVENUE TOTALS									
Fund 002 - Library General Totals		882,431.00	.00	882,431.00	1,464.22	.00	906,698.18	(24,267.18)	103%
EXPENSE TOTALS		882,431.00	.00	882,431.00	66,301.62	.00	940,432.67	(58,001.67)	107%
Fund 002 - Library General Totals		\$0.00	\$0.00	\$0.00	(\$64,837.40)	\$0.00	(\$33,734.49)	\$33,734.49	

Budget Performance Report

Date Range 08/01/24 - 08/31/25
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 003 - Scarfenburger									
REVENUE									
Department 31 - LIBRARY									
Division 4119 - SCHARFENBURGER									
INTEREST		6,000.00	.00	6,000.00	.00	.00	22,289.38	(16,289.38)	371
Division 4119 - SCHARFENBURGER Totals		\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$22,289.38	(\$16,289.38)	371%
Department 31 - LIBRARY Totals		\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$22,289.38	(\$16,289.38)	371%
REVENUE TOTALS		\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$22,289.38	(\$16,289.38)	371%
EXPENSE									
Department 31 - LIBRARY									
Division 4119 - SCHARFENBURGER									
TRANSFER TO CAPITAL TYPE FUNDS		550,000.00	.00	550,000.00	.00	.00	550,000.00	.00	100
Division 4119 - SCHARFENBURGER Totals		\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$550,000.00	\$0.00	100%
Department 31 - LIBRARY Totals		\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$550,000.00	\$0.00	100%
EXPENSE TOTALS		\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$550,000.00	\$0.00	100%
Fund 003 - Scarfenburger Totals									
REVENUE TOTALS		6,000.00	.00	6,000.00	.00	.00	22,289.38	(16,289.38)	371%
EXPENSE TOTALS		550,000.00	.00	550,000.00	.00	.00	550,000.00	.00	100%
Fund 003 - Scarfenburger Totals		(\$544,000.00)	\$0.00	(\$544,000.00)	\$0.00	\$0.00	(\$527,710.62)	(\$16,289.38)	
Fund 167 - Library Memorial Fund									
REVENUE									
Department 31 - LIBRARY									
Division 4116 - LIBRARY MEMORIAL									
CONTRIBUTIONS		40,000.00	.00	40,000.00	1,827.00	.00	70,575.53	(30,575.53)	176
Division 4116 - LIBRARY MEMORIAL Totals		\$40,000.00	\$0.00	\$40,000.00	\$1,827.00	\$0.00	\$70,575.53	(\$30,575.53)	176%
Department 31 - LIBRARY Totals		\$40,000.00	\$0.00	\$40,000.00	\$1,827.00	\$0.00	\$70,575.53	(\$30,575.53)	176%
REVENUE TOTALS		\$40,000.00	\$0.00	\$40,000.00	\$1,827.00	\$0.00	\$70,575.53	(\$30,575.53)	176%
EXPENSE									
Department 31 - LIBRARY									
Division 4116 - LIBRARY MEMORIAL									
OTHER CAPITAL EQUIPMENT		40,000.00	.00	40,000.00	6,110.41	.00	66,726.37	(26,726.37)	167
Division 4116 - LIBRARY MEMORIAL Totals		\$40,000.00	\$0.00	\$40,000.00	\$6,110.41	\$0.00	\$66,726.37	(\$26,726.37)	167%
Department 31 - LIBRARY Totals		\$40,000.00	\$0.00	\$40,000.00	\$6,110.41	\$0.00	\$66,726.37	(\$26,726.37)	167%
EXPENSE TOTALS		\$40,000.00	\$0.00	\$40,000.00	\$6,110.41	\$0.00	\$66,726.37	(\$26,726.37)	167%
Fund 167 - Library Memorial Fund Totals									
REVENUE TOTALS		40,000.00	.00	40,000.00	1,827.00	.00	70,575.53	(30,575.53)	176%
EXPENSE TOTALS		40,000.00	.00	40,000.00	6,110.41	.00	66,726.37	(26,726.37)	167%
Fund 167 - Library Memorial Fund Totals		\$0.00	\$0.00	\$0.00	(\$4,283.41)	\$0.00	\$3,849.16	(\$3,849.16)	

Budget Performance Report

Date Range 08/01/24 - 08/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 301 - Library Enrich Iowa	REVENUE								
Department 31 - LIBRARY									
Division 4114 - ENRICH IOWA FUNDS									
43379	ENRICH IOWA GRANT	7,000.00	.00	7,000.00	.00	.00	7,652.52	(652.52)	109
	Division 4114 - ENRICH IOWA FUNDS Totals	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$7,652.52	(\$652.52)	109%
	Department 31 - LIBRARY Totals	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$7,652.52	(\$652.52)	109%
	REVENUE TOTALS	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$7,652.52	(\$652.52)	109%
	EXPENSE								
Department 31 - LIBRARY									
Division 4114 - ENRICH IOWA FUNDS									
6480	BOOKS ADULT	7,000.00	600.00	7,600.00	.00	.00	7,580.09	19.91	100
	Division 4114 - ENRICH IOWA FUNDS Totals	\$7,000.00	\$600.00	\$7,600.00	\$0.00	\$0.00	\$7,580.09	\$19.91	100%
	Department 31 - LIBRARY Totals	\$7,000.00	\$600.00	\$7,600.00	\$0.00	\$0.00	\$7,580.09	\$19.91	100%
	EXPENSE TOTALS	\$7,000.00	\$600.00	\$7,600.00	\$0.00	\$0.00	\$7,580.09	\$19.91	100%
	Fund 301 - Library Enrich Iowa Totals	7,000.00	.00	7,000.00	.00	.00	7,652.52	(652.52)	109%
	REVENUE TOTALS	7,000.00	.00	7,000.00	.00	.00	7,580.09	19.91	100%
	EXPENSE TOTALS	7,000.00	600.00	7,600.00	.00	.00	7,580.09	19.91	100%
	Fund 302 - Library Capital	\$0.00	(\$600.00)	(\$600.00)	\$0.00	\$0.00	\$72.43	(\$672.43)	
	REVENUE								
Department 31 - LIBRARY									
Division 4110 - LIBRARY SERVICES									
49001	TRANSFER FROM GENERAL TYPE FUNDS	550,000.00	.00	550,000.00	.00	.00	550,000.00	.00	100
	Division 4110 - LIBRARY SERVICES Totals	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$550,000.00	\$0.00	100%
	Department 31 - LIBRARY Totals	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$550,000.00	\$0.00	100%
	REVENUE TOTALS	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$550,000.00	\$0.00	100%
	EXPENSE								
Department 31 - LIBRARY									
Division 4110 - LIBRARY SERVICES									
6431	BUILDING RENOVATION	586,693.00	.00	586,693.00	6,898.00	.00	36,977.61	549,715.39	6
	Division 4110 - LIBRARY SERVICES Totals	\$586,693.00	\$0.00	\$586,693.00	\$6,898.00	\$0.00	\$36,977.61	\$549,715.39	6%
	Department 31 - LIBRARY Totals	\$586,693.00	\$0.00	\$586,693.00	\$6,898.00	\$0.00	\$36,977.61	\$549,715.39	6%
	EXPENSE TOTALS	\$586,693.00	\$0.00	\$586,693.00	\$6,898.00	\$0.00	\$36,977.61	\$549,715.39	6%
	Fund 302 - Library Capital Totals	550,000.00	.00	550,000.00	.00	.00	550,000.00	.00	100%
	REVENUE TOTALS	550,000.00	.00	550,000.00	.00	.00	549,715.39	.00	100%
	EXPENSE TOTALS	586,693.00	.00	586,693.00	6,898.00	.00	36,977.61	549,715.39	6%
	Fund 302 - Library Capital Totals	(\$36,693.00)	\$0.00	(\$36,693.00)	(\$6,898.00)	\$0.00	\$513,022.39	(\$549,715.39)	

Budget Performance Report

Date Range 08/01/24 - 08/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 303 - Library State Grant									
REVENUE									
43377	Department 31 - LIBRARY Division 4112 - PUBLIC LIBRARY STATE GRANT STATE GRANT PUBLIC LIBRARY	3,000.00	.00	3,000.00	.00	.00	3,361.40	(361.40)	112
	Division 4112 - PUBLIC LIBRARY STATE GRANT Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,361.40	(\$361.40)	112%
	Department 31 - LIBRARY Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,361.40	(\$361.40)	112%
	REVENUE TOTALS	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,361.40	(\$361.40)	112%
EXPENSE									
6480	Department 31 - LIBRARY Division 4112 - PUBLIC LIBRARY STATE GRANT BOOKS ADULT	3,000.00	500.00	3,500.00	.00	.00	3,241.87	258.13	93
	Division 4112 - PUBLIC LIBRARY STATE GRANT Totals	\$3,000.00	\$500.00	\$3,500.00	\$0.00	\$0.00	\$3,241.87	\$258.13	93%
	Department 31 - LIBRARY Totals	\$3,000.00	\$500.00	\$3,500.00	\$0.00	\$0.00	\$3,241.87	\$258.13	93%
	EXPENSE TOTALS	\$3,000.00	\$500.00	\$3,500.00	\$0.00	\$0.00	\$3,241.87	\$258.13	93%
	Fund 303 - Library State Grant Totals	3,000.00	.00	3,000.00	.00	.00	3,361.40	(361.40)	112%
	REVENUE TOTALS	3,000.00	.00	3,000.00	.00	.00	3,241.87	258.13	93%
	EXPENSE TOTALS	3,000.00	500.00	3,500.00	.00	.00	3,241.87	258.13	93%
	Fund 303 - Library State Grant Totals	\$0.00	(\$500.00)	(\$500.00)	\$0.00	\$0.00	\$119.53	(\$619.53)	
	Grand Totals								
	REVENUE TOTALS	1,488,431.00	.00	1,488,431.00	3,291.22	.00	1,560,577.01	(72,146.01)	105%
	EXPENSE TOTALS	2,069,124.00	1,100.00	2,070,224.00	79,310.03	.00	1,604,958.61	465,265.39	78%
	Grand Totals	(\$580,693.00)	(\$1,100.00)	(\$581,793.00)	(\$76,018.81)	\$0.00	(\$44,381.60)	(\$537,411.40)	