

**Fort Dodge Public Library
Board of Trustees
Meeting Agenda
Monday, October 27, 2025
Board Conference Room
3:30 p.m.**

- I. Call to Order/Determination of Quorum
- II. Agenda Approval
- III. Approval of Minutes
- IV. Comments/Questions from the Public
- V. Bills & Financial Reports
- VI. Communications/Board Education
- VII. Committee Reports
- VIII. Director's Report
- IX. Old Business
 - a. Space Audit Presentation Discussion
 - b. Strategic Plan Discussion
- X. New Business
 - a. Quote for New Server
 - b. Annual Review - Director
- XI. Adjournment

Next Meeting: Monday, November 24, 2025 3:30 p.m.

Fort Dodge Public Library Board of Trustees

Meeting Minutes

September 22, 2025

I. Call to order/Roll Call

President Merrily Dixon called to order the regular meeting of the Fort Dodge Public Library Board of Trustees at 3:35 p.m. on September 22, 2025 at the Fort Dodge Public Library.

The following persons were present: Rita Schmidt (Director), Heidi Ingram (Staff), Jim Kramer, Merrily Dixon, Deb Kelleher and Brittney Hindman.

II. Approval of Agenda

A motion to approve the agenda was made by Kelleher and seconded by Hindman. Motion carried.

III. Approval of Minutes

A motion to approve the August meeting minutes was made by Hindman and seconded by Kramer. Motion carried.

IV. Comments/Questions from the Public

V. Bills and Financial Reports

- a) Kelleher moved payments in the amount of \$1,226.88 to be approved in the Gift and Memorial Accounts. Kramer seconded. Motion carried.
- b) Hindman moved payments in the amount of \$5,502.86 be approved in the City Funds Accounts. Kelleher seconded. Motion carried.

VI. Communications/Board Education

Webster County Trustee Training is October 8th from 6:30-8:00 at the Badger Library. Kramer, Dixon, Kelleher and Hindman stated they would attend and Rita will RSVP.

There is also an online training offered by Des Moines on October 22nd. Rita will forward the information to the board members.

VII. Committee Reports

Friends of the Library book sale is in November. Members can get in free on Monday. Non-members can pay \$5. There are currently 174 members and 26 volunteers. They are making money and have raised prices just a bit. Brown Bag Briefings start October 2nd.

VIII. Director's Report

Programming/Services

- The Fort Dodge Area Quilters first quilt is on display. Have had a lot of patrons stop to admire it. They will be displaying a different quilt each month through December across from the Circulation Desk.
- Tuesday storytime is full with 25 children (plus parents) and a waitlist. Wednesday afternoon storytime still has openings.
- First graders from Duncombe Elementary school will be visiting the Library on October 3rd.
- Anastasia held our first crafternoon with no attendees but has several more scheduled for this fall. Starting a new program, especially for teens can be a challenge but with more time and promotion hopefully attendance will grow.

- Pascale is planning to continue to host adult board game nights.
- Author Betty Brandt Passick will be here Monday, October 6th from 12:00-1:00 p.m. to discuss her historical novel *Gangster in our Midst*.
- The fall citywide staff meeting is scheduled for Thursday morning, October 2nd. This year, each department head has been asked to give a brief two-minute presentation. Rita plans to briefly highlight the space audit, outline some of our remodeling plans and also share the monetary savings our library provides to our patrons.
- New Adventure Pass Options-Blue Zoo Aquarium and Brenton Skating plaza for the winter.

Budget

- The transition to our new Amazon accounts under the City is nearly complete. The final step is to pay off all outstanding invoices on the current account. Once complete Rita's account will be transferred as well.
- The City's attorney confirmed that the board can transfer the gift and memorial account and the credit card accounts to a different bank without council approval. Rita will reach out to some local banks to explore our options.
- Budget planning for FY27 is underway. Our initial proposal is due to the city manager in December and we are currently scheduled to present the FY27 Budget to the council on Monday, January 26th.
- Direct state aid checks will be sent via direct deposit.

Personnel

- Jessica Coon, one of our full-time Library Assistant IIs, accepted a position as a grant writer with the City's Development Services department and began her new role on September 2nd. To fill her position, we promoted our part-time Library Assistant II Shaina Sheeder to full-time. Shaina started in her new role September 15th.
- We are currently recruiting for a new part-time LALI to replace Shaina. We received more than 50 applicants so far. Rita plans to select three candidates and hold interviews soon.

State Library

Rita has begun work on the FY25 annual report. Some questions have been removed or revised so this year's report will look a bit different from FY24.

IX. Old Business

- a) Space Audit Presentation-Jim asked what the plan/timeline is. The possibility of requesting RFPs from architects was also discussed. Rita will reach out to Maryann Mori, the consultant and also to Louise at the West Des Moines Library.

X. New Business

- a) The photocopier lease is up in November. Rita has obtained two proposals for similar machines. Our current company Access bid \$302.28 for 2,000 black and white copies and 2,600 color copies monthly. The cost of overage would be .006 for black and white and .036 for color. The other company Gordon Flesch bid \$326.29 for 2,000 black and white copies and 2,500 color copies monthly. The overage would be .0085 for black and white and .046 for color. Access would be the best solution and Rita recommended signing a new lease with Access. Kramer made the motion to accept the Access bid and Kelleher seconded. Motion carried.
- b) Our current strategic plan ends in December 2025. Rita has reached out to Maryann Mori to discuss how we can meet the accreditation requirement for a current plan when we reapply in February 2026. She advised we need a new plan in place and suggested three possibilities:

- Update and extend the existing plan by one year. (Rita recommends this option and will meet with Pascale and Anastasia to discuss.)
- Create a short-term (1-2 year) plan to bridge gap until we can develop a more comprehensive plan.
- Develop a new 3-5-year strategic plan before March 1, 2026.

XI. Adjournment

Kramer moved a motion to adjourn. Seconded by Hindman. The motion carried. The meeting was adjourned at 4:30 p.m.

**FDPL Memorial Account
Ending October 31, 2025**

	Beginning Balance	October Income	October Expense	YTD Expense	Remaining Balance	% Expended
Accounts						
Kids Programs-Friends	6,814.00			2,200.59	6,814.00	24%
Adult Programs-Friends	250.92		159.56	230.56	91.36	72%
Teen Programs-Friends	1,542.07		21.97	68.59	1,520.10	4%
Subscriptions	2,350.34			828.00	2,350.34	26%
Donations	7,732.38	175.00		-	7,907.38	0%
Vend Print	9,052.76	1,201.67	344.00	2,359.25	9,910.43	19%
L&P/Damages	3,274.80	346.48	11.64	101.84	3,609.64	3%
Misc Monies	7,216.59	4.00		71.95	7,220.59	1%
Ann Smeltzer Charitable Trust	6,072.51			-	6,072.51	0%
Maxine Hillesland Trust	70,451.24		2,204.33	11,066.27	68,246.91	14%
Donations	13.44			250.00	13.44	95%
	114,771.05	1,727.15	2,741.50	17,177.05	113,756.70	13%
<hr/>						
Scharfenberg Monies	174,502.47			-	174,502.47	0%

Fort Dodge Public Library
Gift Memorial - Checks for Approval

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Vendor#</u>	<u>Amount</u>	<u>Line Item</u>
5026	10/6/2025	Betty Brandt Passick		\$ 100.00	Author talk
5027	10/27/2025	Wells Fargo Card#2989	070440	\$ 425.53	Adult and teen programming, supplies(reimbursed by foundation)
5028	10/27/2025	Downtown Library-Cedar Rapids		\$ 11.64	ILL replace book
5029	10/27/2025	Bemrich Electric	8230	\$ 495.00	Hillesland funds
5030	10/27/2025	Dell Marketing	024580	\$ 1,709.33	Hillesland funds
				\$ 2,741.50	

Accounts Payable Invoice Report

Invoice Date Range 10/01/25 - 10/31/25

Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 747 - ACCESS SYSTEMS									
40336603	copier maintenance	Edit		10/13/2025	10/13/2025	10/13/2025			330.44
Vendor 747 - ACCESS SYSTEMS Totals						Invoices	1		\$330.44
Vendor 2348 - AMAZON CAPITAL SERVICES									
13QM-R3XC-CJGK	barcode scanner	Edit		10/13/2025	10/13/2025	10/13/2025			75.99
14R9-LJG7-77MY	double window security envelopes	Edit		10/13/2025	10/13/2025	10/13/2025			47.58
17N4-J3YQ-9DJ9	plastic bags with handles	Edit		10/13/2025	10/13/2025	10/13/2025			65.52
1FVt-7GGJ-CG66	HP Black toner cartridge M118 series	Edit		10/13/2025	10/13/2025	10/13/2025			61.00
Vendor 2348 - AMAZON CAPITAL SERVICES Totals						Invoices	4		\$250.09
Vendor 16150 - CENTRAL IOWA DISTRIBUTING, INC									
305342	papertowels	Edit		10/13/2025	10/13/2025	10/13/2025			67.00
310032	toilet paper, trash bags, cleaners	Edit		10/13/2025	10/13/2025	10/13/2025			222.00
3102171	eliminate, proforce vac bags	Edit		10/13/2025	10/13/2025	10/13/2025			158.00
Vendor 16150 - CENTRAL IOWA DISTRIBUTING, INC Totals						Invoices	3		\$447.00
Vendor 130515 - FORT DODGE FIBER									
8486 10012025	internet service	Edit		10/13/2025	10/13/2025	10/13/2025			55.00
Vendor 130515 - FORT DODGE FIBER Totals						Invoices	1		\$55.00
Vendor 40455 - FRONTIER COMMUNICATIONS									
5155734346 1025	telephone	Edit		10/13/2025	10/13/2025	10/13/2025			86.95
Vendor 40455 - FRONTIER COMMUNICATIONS Totals						Invoices	1		\$86.95
Vendor 71530 - C.H. MCGUINESS CO., INC.									
250674	service and test boilers	Edit		10/13/2025	10/13/2025	10/13/2025			1,067.25
Vendor 71530 - C.H. MCGUINESS CO., INC. Totals						Invoices	1		\$1,067.25
Vendor 73975 - MIDAMERICAN ENERGY									
572532953	electricity	Edit		10/13/2025	10/13/2025	10/13/2025			2,265.89
Vendor 73975 - MIDAMERICAN ENERGY Totals						Invoices	1		\$2,265.89
Vendor 90117 - PRINTING SERVICES, INC									
6764	business cards Peratopoulos and Balm	Edit		10/13/2025	10/13/2025	10/13/2025			76.50
Vendor 90117 - PRINTING SERVICES, INC Totals						Invoices	1		\$76.50
Vendor 96432 - SECURITY EQUIPMENT, INC									
959419	alarm monitoring 11/1/25 to 1/31/26	Edit		10/13/2025	10/13/2025	10/13/2025			140.88
Vendor 96432 - SECURITY EQUIPMENT, INC Totals						Invoices	1		\$140.88
Vendor 2253 - WOODRIVER ENERGY LLC									
471619	gas service 9/11/25 to 10/10/25	Edit		10/13/2025	10/13/2025	10/13/2025			552.15
Vendor 2253 - WOODRIVER ENERGY LLC Totals						Invoices	1		\$552.15
Grand Totals						Invoices	15		\$5,272.15

Director's Report – October 2025

Programming & Services

Children's Services

- The visit of 100 first graders from Duncombe Elementary on Friday morning, October 3, went very well despite a late start.
- Outreach activities are now being planned for Duncombe Elementary. Anastasia will be focusing on how to use the library and other related skills.
- A storytime/activity session for a small group of children from Childcare Discovery Center is scheduled for Wednesday, November 12.
- Fall storytimes will wrap up on Wednesday, November 12.

Adult Services

- In addition to our regular adult activities, Pascale has hosted several different programs this month and is starting to plan some craft activities for this winter.
- The Brown Bag Briefings have been going well this month, with attendance averaging in the 30s.

General Services

- A new Adventure Pass to Blue Zoo Aquarium Des Moines will be available soon. The pass will provide free admission for two adults and two children.
- We are also considering adding a pass for Brenton Skating Plaza, which would cover admission for two adults and two children and include free skate rentals.

Budget

- Budget season has begun. Our proposed budget is due to the City Manager on Friday, December 19. An initial draft will be ready for board review and approval next month, with the opportunity to make changes and reapprove in December if needed.
- Our budget presentation to the city council is scheduled for Monday, January 26 during the 5:00 p.m. workshop.
- Access Systems was unable to reduce the color overage rate to \$.0036 (will be \$.0039) as quoted in our new lease. To compensate, they lowered our monthly lease rate from \$302.28 to \$299.06.

Technology

- The server currently hosting our TBS computer and print management software is at least 13 years old, and recent software updates have caused compatibility issues. We will need to purchase a new server to maintain reliable access to this software. Included in this month's board packet is a quote from Dell for a new one. The purchase will be funded through Hillesland monies.
- Our new photocopiers are scheduled for delivery and installation on Monday, October 27.

Personnel

- Our new Library Assistant II, Tami Tendal, started on Monday, September 29. She brings valuable experience in public service within a government setting, is very personable, and catching on quickly to all things library.
- The Public Library Association Conference will be held in Minneapolis in early April 2026. While in-person attendance would be ideal, their virtual option offers an

affordable way for Anastasia, Pascale, and myself to participate without significant scheduling disruptions.

- My annual review will need to be completed by the end of December or January.

State Library

- The FY25 annual report for the State Library has been completed and submitted. A copy is included in this month's packet.
- I have completed a revised draft of our Strategic Plan and shared it with Maryann Mori for feedback. A copy of the draft is also included in this packet. Please review it and share any suggested edits or changes so they can be incorporated into the final version for approval at next month's board meeting.
- Baker & Taylor, the company that provides the software used for several State Library reports (including the accreditation report), will cease operations by the end of this year due to financial challenges. The State Library hasn't selected a replacement system yet, so the process for submitting our report in February remains uncertain.

Miscellaneous

- The Fall Citywide Staff Meeting presentation went well, and a copy is included in this month's packet. I will also incorporate it into our January budget presentation to the city council.
- We received a thoughtful thank-you note from the director of Badger Public Library for our attendance at the recent countywide trustee training.
- Badger Public Library will be switching from its current ILS to TLC and joining our consortium. I have agreed to assist them with configuring circulation rules, patron types, and other system settings.

Board Education Opportunity

Catch an end-of-year webinar for boards on **November 20th** (6:00-7:30 PM) titled **"The Top 5: Self-Evaluation of the Library Board's Core Functions."**

The Iowa Library Trustee's Handbook explains the five primary roles for library boards; this webinar asks the question "how are we doing?" District Consultants Becky Heil and Bonnie McKewon will suggest to evaluate your board's level of success with each of the following:

1. Hiring and evaluating the library director
2. Approving and monitoring the budget
3. Developing and adopting policies
4. Planning for the library's future
5. Evaluating service and advocating for advancement

We'll share our ideas for self-reflection and give participants a chance to share their own success stories. How do you gauge successful efforts? Join us to share your trustee experience and your board engagement.

You can register in WorkDay Learning:

<https://wd5.myworkday.com/wday/authgwy/stateofiowa/login.html>

City of Fort Dodge Vision Statement

The City of Fort Dodge is a top-ranked municipal government in Iowa that consistently delivers user-friendly, high quality services:

- Within budget constraints,
- To pleasantly surprised citizens,
- By a team of proud employees working in a great environment.

Fort Dodge Public Library Mission Statement

Our Library provides a welcoming space to get connected, satisfy your curiosity, and learn more about your place within the global community.

Strategic Plan Process History

The Fort Dodge Public Library prepared this strategic plan with the assistance and oversight of the State Library of Iowa and their District Consultant, Maryann Mori.

The Library Board of Trustees met with Maryann Mori several times in 2018 to learn about the planning process, to review the resources listed below, to discuss the needs of the community, decide what service responses they felt should be the library's focus for the next five years and to draft and write a new plan.

In their efforts, the Board utilized the extensive demographic information available through the State Data Center of Iowa as well as the City of Fort Dodge Comprehensive Plan Existing Conditions Report (April 2015 - prepared by Houseal Lavigne Associates) and the Main Street Fort Dodge Downtown Public Survey (December 2017) to craft this plan.

Update

After thoughtful discussion and review, the Library Board of Trustees has voted to extend Fort Dodge Public Library's current strategic plan by one year. This extension allows us to celebrate our completed goals, refresh remaining objectives, and align our work with a revised timeline. Key reasons for the extension include:

- **Alignment with City Plans:** Changes to state tax laws in FY25 affected municipal funding, prompting adjustments to the City of Fort Dodge's strategic and capital improvements plans. Extending our plan ensures the Library's upcoming renovation and future objectives remain coordinated with changes to the City's plans.
- **Leadership Transition:** In early 2025, the Library updated the job descriptions and responsibilities for its two department heads and welcomed new members to the management team. A one year extension gives these leaders time to learn more about our organization and community before helping shape our next plan.
- **Stronger Planning Process:** The Board intends to incorporate focus groups and updated demographic data into the next strategic planning phase, creating a more comprehensive and informed approach.

Fort Dodge Public Library – Strategic Plan 2026-2027

Service Area 1: Digital Learning

Goal 1: *Ensure patrons can rely on staff who are well-versed in the Library's digital resources.*

Objective: All staff will maintain a working knowledge of the Library's online resources and apps, enabling them to confidently use, explain, and recommend these resources to patrons.

Activity 1: By January 31, 2026 staff will complete a self-assessment of current skills to establish a baseline for future assessment.

Activity 2: Starting in 2026, staff members will demonstrate basic proficiency through a brief skills assessment or practical demonstration as part of their annual performance review.

Success Measures

- 100% of staff complete self-assessment by January 31, 2026.
- At least 90% of staff demonstrate proficiency in digital resources during annual review.

Goal 2: *Adults will learn the value of the library's online resources and apps and how to utilize them effectively.*

Objective: Increase public awareness of and improve patrons' ability to use the Library's digital resources confidently.

Activity 1: Promote the Library's online resources and apps through monthly posts on social media, the Library's website, and in-library signage.

Activity 2: Provide one-on-one assistance sessions for patrons needing support.

Activity 3: Create and maintain step-by-step instructions, digital tutorials, and FAQs on the Library's website.

Activity 4: Encourage staff to recommend online resources and apps during library card registration and other patron interactions.

Success Measures:

- At least 12 social media posts or website updates per year highlighting digital resources.
- 80% of patrons receiving one-on-one assistance report increased confidence using digital tools.
- Digital tutorials and FAQs viewed at least 200 times annually. (???)

Service Area 2: Education/Lifelong Learning

Goal 1: *Adults will have access to a consistent variety of educational and entertaining programs offered on a regular basis.*

Objective: Offer at least one adult program each month.

Activity 1: Develop a year-long programming calendar by May 31, 2026.

Activity 2: Alternate programs between learning-based and recreational topics.

Activity 3: Partner with local organizations, businesses, and experts to broaden program offerings.

Activity 4: Incorporate community feedback to guide program selection.

Success Measures:

- Minimum of 12 adult programs offered annually.

Objective: Increase adult participation in library programs.

Activity 1: Promote programs through multiple channels.

Activity 2: Offer programs on varying days and at different times to maximize accessibility.

Activity 3: Track attendance and collect feedback after each event.

Success Measures:

- 10% increase in average attendance compared to prior year.
- Post-program feedback shows at least 80% of attendees rated programs “satisfactory” or higher.

Goal 2: Teens will have access to engaging, age-appropriate programs designed to support their interests, creativity and social connection.

Objective: Provide at least one teen-focused program each month.

Activity 1: Develop an annual teen programming calendar by May 31, 2026 with input from staff and teens.

Activity 2: Offer a balance of recreational and educational activities.

Activity 3: Track attendance and collect feedback after each event.

Success Measures:

- Minimum of 12 teen focused programs offered annually.
- 75% of teen program attendees report increased engagement or learning.

Objective: Involve teens in the programming process.

Activity 1: Re-establish a teen advisory board to help select and promote programs.

Activity 2: Invite teens to co-lead or assist with events.

Activity 3: Survey teens twice a year to gather feedback on program interests.

Success Measures:

- Teen advisory board meets at least quarterly.
- At least 50% of teen events include teen leadership or input.
- Survey response rate of at least 40% with 80% satisfaction on relevance of programs.

Objective: Build community connections that enhance teen programming.

Activity 1: Partner with schools, youth organizations and local businesses to co-host or sponsor programs.

Success Measures:

- At least 2 community partnerships established annually for teen programs.

Goal 3: Patrons of all ages will be able to connect, share experiences, and learn from one another through intergenerational and family-centered programs.

Objective: The Library will host at least two intergenerational or family-focused programs that encourage participation across multiple age groups.

Activity 1: Choose and schedule two programs by May 31, 2026 with input from all staff.

Activity 2: Partner with other local organizations and businesses to co-host or sponsor at least one program.

Activity 4: Track attendance and gather feedback after the event to aid in planning of future programs.

Success Measures:

- Minimum of 2 intergenerational/family programs offered annually.
- Programs achieve at least 70% of projected attendance.
- Post-program feedback shows at least 80% of participants report a positive experience.

Service Area 3: Spaces/Places

Goal 1: Library users will benefit from a more welcoming, functional, and updated interior space that enhances their overall library experience.

Objective: The library will begin phased improvements to its interior space in January 2026, engaging staff, community members, and professional partners throughout the planning and implementation process.

Activity 1: The Library Director and Board will establish an Interior Improvements committee by March 2026 to guided planning and decision-making.

Activity 2: Library staff will evaluate current workflows and rethink the use of existing spaces to improve efficiency and service delivery.

Activity 3: Library staff will visit other libraries to assess layouts, spaces, and workflows for inspiration and best practices.

Activity 4: The Library Director and Board will hire an architect, and if needed a project manager, to assist with design, layout, and cost planning.

Activity 5: The Library will host public input sessions to gather community feedback on priorities for space improvements.

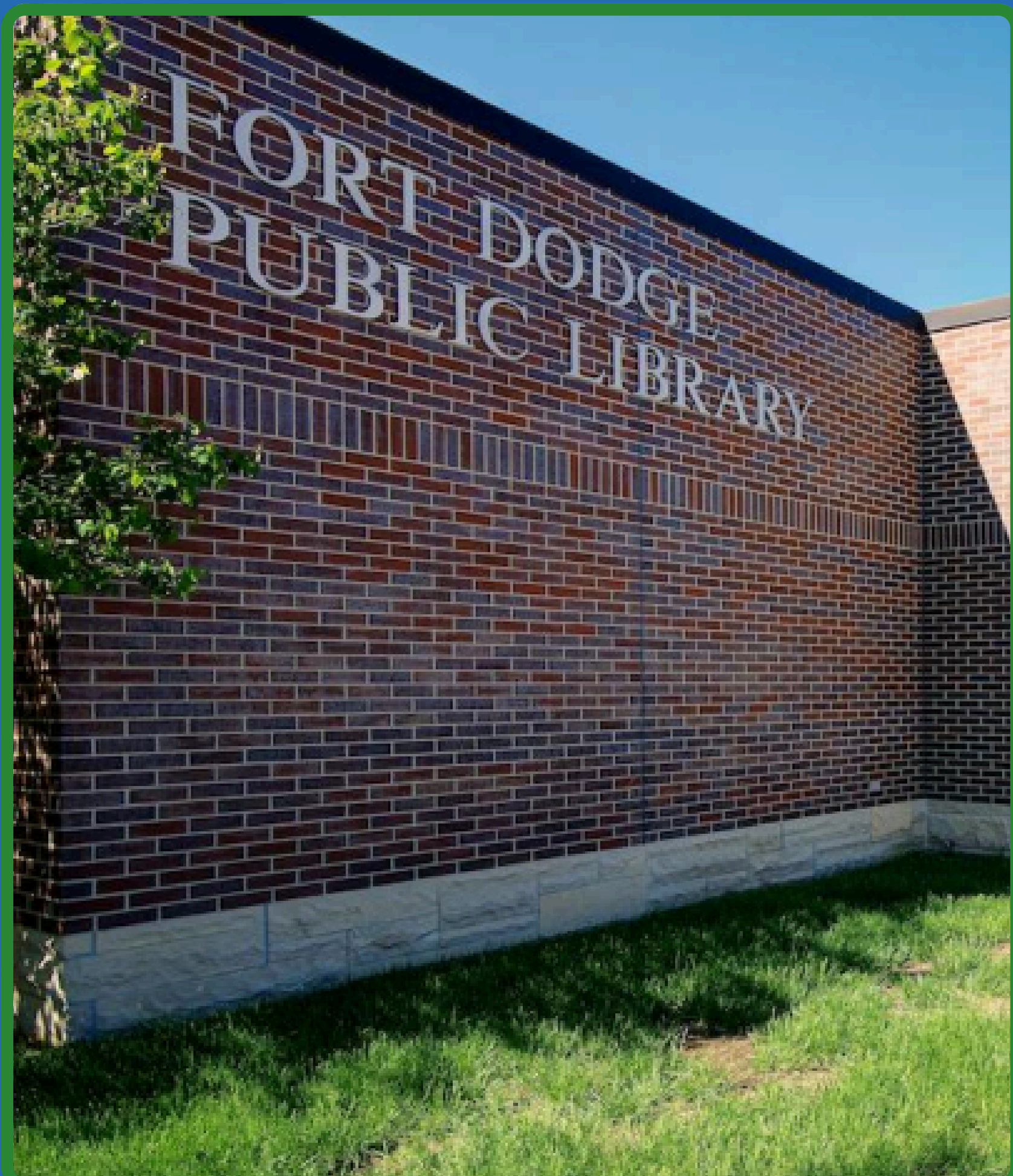
Activity 6: The committee will evaluate options for new carpet, furniture, and potential layout changes.

Activity 7: The committee will make final recommendations to the Library Board regarding the interior improvement plan, including furniture, carpet, layout and budget.

Success Measures:

- Interior Improvements Committee formed by March 2026.
- Staff complete workflow and space assessment by April 2026.
- At least 2 site visits to other libraries completed by May 2026.
- Public input sessions held with at least 25 participants providing feedback.
- Final interior improvement plan approved by Library Board by December 2026.
- Phased improvements completed according to timeline with at least 80% of planned updates implemented.

Approved 12/27/2018
Revised/Approved 09/23/2024
Revised/Approved



LIBRARY 101

Open: Monday - Saturday (51.5 hours)
Total Library Visits: 66,279

Physical Items Owned: 80,960

eltems Available: 2,172,783

Total Items Available: 2,253,743

Online Resources: 19

Circulation: 108,558 items

Number Programs: 244 / 32,021

Computer/WiFi Use: 6,467 / 5,983 hrs

THE REAL CHECKOUT: WHAT PATRONS SAVED IN FY25

DVDs Borrowed



$$\begin{array}{r} 9,414 \\ \times \$21.50 \\ \hline \$202,401.00 \end{array}$$

Attendance at 57 Programs for Adults



$$\begin{array}{r} 891 \\ \times \$12.00 \\ \hline \$10,692.00 \end{array}$$

Attendance at 107 Programs for Children and Teens



$$\begin{array}{r} 5,233 \\ \times \$10.00 \\ \hline \$52,330.00 \end{array}$$

Adventure Passes Borrowed



$$\begin{array}{r} 155 \\ \times \$48.00 \\ \hline \$7,440.00 \end{array}$$

Hours of Computer/WiFi Use



$$\begin{array}{r} 5,983 \\ \times \$10.00 \\ \hline \$59,830.00 \end{array}$$

19 Online Resources & Digitization of FD Messenger



$$\begin{array}{r} \$22,103 \\ + \$115,000 \\ \hline \$137,103.00 \end{array}$$

THE LIBRARY PAYOFF:
No Late Fees, Just Big Value

\$1,927,847



Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **Oct. 30, 2025**.

You can download a copy of this quote during checkout.

Place your order

Quote Name:	FORT DODGE, IOWA Server Refresh - Group 1	Sales Rep	Alejandro GarciaMorales
Quote No.	3000194803972.1	Phone	1(800) 4563355, 6186375
Total	\$10,074.27	Email	Alejandro.Garciamorales@Dell.com
Customer #	13284633	Billing To	ACCOUNTS PAYABLE
Quoted On	Sep. 30, 2025		CITY OF FORT DODGE
Expires by	Oct. 30, 2025		819 1ST AVE SOUTH
Contract Name	Dell NASPO Computer		FORT DODGE, IA 50501-4739
Contract Code	Equipment PA - Iowa		
Customer Agreement #	C000001119045		
Solution ID	23026 / 2024-BUS-0122		
Deal ID	20793275.1		
	30052242		

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,
Alejandro GarciaMorales

Shipping Group

Shipping To	Shipping Method
TYLER SCHADEGG CITY OF FORT DODGE 819 1ST AVE SOUTH FORT DODGE, IA 50501 (515) 576-4551	Standard Delivery

Product	Unit Price	Quantity	Subtotal
PowerEdge R760xs Smart Selection: Spec'd with (3x) 1.92TB Drives	\$10,074.27	1	\$10,074.27

Subtotal:	\$10,074.27
Shipping:	\$0.00
Non-Taxable Amount:	\$10,074.27
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

Total:	\$10,074.27
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Shipping Group Details

Shipping To	Shipping Method
TYLER SCHADEGG CITY OF FORT DODGE 819 1ST AVE SOUTH FORT DODGE, IA 50501 (515) 576-4551	Standard Delivery

	Unit Price	Quantity	Subtotal
PowerEdge R760xs Smart Selection: Spec'd with (3x) 1.92TB Drives	\$10,074.27	1	\$10,074.27
Estimated delivery if purchased today: Oct. 10, 2025 Contract # C000001119045 Customer Agreement # 23026 / 2024-BUS-0122			

Description	SKU	Unit Price	Quantity	Subtotal
PowerEdge R760xs	210-BGLV	-	1	-
Trusted Platform Module 2.0 V6	461-AAIG	-	1	-
3.5" Chassis with up to 8 Hard Drives (SAS/SATA)	321-BJCZ	-	1	-
Intel Xeon Silver 4514Y 2G, 16C/32T, 16GT/s, 30M Cache, Turbo, HT (150W) DDR5-4400	338-CPBZ	-	1	-
No Additional Processor	374-BBBX	-	1	-
CPU Blank	412-AAXL	-	1	-
Standard Heatsink	412-BBBQ	-	1	-
Performance Optimized	370-AAIP	-	1	-
5600MT/s RDIMMs	370-BBRX	-	1	-
RAID 5	780-BCDP	-	1	-
PERC H755 SAS Front	405-AAZB	-	1	-
Front PERC Mechanical Parts, front load	750-ACFR	-	1	-
Performance BIOS Settings	384-BBBL	-	1	-
UEFI BIOS Boot Mode with GPT Partition	800-BBDM	-	1	-
Standard High Performance Fan	750-BBCK	-	1	-
Dual, (1+1) Redundant, Hot-Plug Power Supply, 800W MM (100-240Vac)	450-AIQX	-	1	-
Riser Config 0, No Riser, 1x16 + 1x8 (1 CPU), with OCP	330-BCKJ	-	1	-
PowerEdge R760xs Motherboard with Broadcom 5720 Dual Port 1Gb On-Board LOM, MX, MLK	329-BKGG	-	1	-
Dell Connectivity Client - Enabled	379-BFXS	-	1	-
Dell Connectivity Module	634-CYDF	-	1	-
OpenManage Enterprise Advanced	528-BIYY	-	1	-
iDRAC9, Enterprise 16G	528-CTIC	-	1	-
Secured Component Verification	528-COYT	-	1	-
Broadcom 5720 Quad Port 1GbE BASE-T Adapter, OCP NIC 3.0	540-BCOB	-	1	-
PowerEdge 2U LCD Bezel	325-BETK	-	1	-
Dell Luggage Tag R760xs	350-BCLY	-	1	-
BOSS-N1 controller card + with 2 M.2 480GB (RAID 1)	403-BCTH	-	1	-

BOSS Cables and Bracket for R760xs	470-BBBX	-	1	-
No Quick Sync	350-BCER	-	1	-
iDRAC,Factory Generated Password	379-BCSF	-	1	-
iDRAC Group Manager, Disabled	379-BCQY	-	1	-
Windows Server 2025 Standard,16CORE,FI,No Med,No CAL, Multi Language	634-CVGB	-	1	-
Cable Management Arm, 2U	770-BDRQ	-	1	-
ReadyRails Sliding Rails (B21)	770-BECC	-	1	-
No Systems Documentation, No OpenManage DVD Kit	631-AACK	-	1	-
PowerEdge R760xs Shipping	340-DFQK	-	1	-
PowerEdge R760xs/HS5620 Shipping Material	343-BBVC	-	1	-
PowerEdge R760xs HS5620 CCC Marking, No CE Marking	389-FBXX	-	1	-
ProSupport 7x24 Technical Support and Assistance 3 Years	892-8640	-	1	-
ProSupport Next Business Day On-Site Service After Problem Diagnosis 3 Years	892-8648	-	1	-
Dell Hardware Limited Warranty Plus On-Site Service	892-8649	-	1	-
Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800- 945-3355	989-3439	-	1	-
On-Site Installation Declined	900-9997	-	1	-
16GB RDIMM, 5600MT/s, Single Rank	370-BBRQ	-	2	-
1.92TB SSD SATA Mixed Use 6Gbps 512e 2.5in Hot-plug AG Drive,3.5in HYB CARR, 3 DWPD	400-AZVG	-	3	-
Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam)	450-AALV	-	2	-
Windows Server 2025 Standard,16CORE,Media Kit, Multi Lang, (Downgrade not included)	634-CVGJ	-	1	-
Windows Server 2025 Standard,16CORE,DF Recovery Image, Multi Lang, (Downgrade not included)	528-DHTW	-	1	-
Windows Server 2025 Standard,No Media,WS2022 Std Downgrade DF Media, Multi Language	528-DHVD	-	1	-
Windows Server 2025 Standard,No Media, WS2022 Std Downgrade w/DVD Media,Multi Lang	634-CVBQ	-	1	-
Windows Server 2025 Standard,No Media,WS2019 Std Downgrade DF Media, Multi Language	528-DHVV	-	1	-
Windows Server 2025 Standard,No Media, WS2019 Std Downgrade w/DVD Media,Multi Lang	634-CVBL	-	1	-
10-pack of Windows Server 2025/2022 User CALs (Standard or Datacenter)	634-CVBS	-	2	-

Subtotal:	\$10,074.27
Shipping:	\$0.00
Estimated Tax:	\$0.00
Total:	\$10,074.27

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All products, pricing, and other information is based on the latest information available and is subject to change for any reason, including but not limited to tariffs imposed by government authorities. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

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Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offerspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

Fort Dodge Public Library

FY25 Iowa Public Library General Information Survey

Section A - General Information

(Reporting period July 1, 2024 to June 30, 2025 - unless otherwise specified)

Due October 31, 2025

Review the contact information below. Users cannot directly change data for questions A01 to A10. If any information has changed, answer **Yes** to number A11 and enter a note for the corresponding question. The State Library will verify and update the data. For Section A, report the most current information available.

A01	Library Name	FORT DODGE PUBLIC LIBRARY
A02	Library District	CE=Central
A03	Street Address	424 CENTRAL AVE
A04	City	FORT DODGE
A05	Zip	50501

Mailing Address

A06	Mailing Address	424 CENTRAL AVE
A07	City	FORT DODGE
A08	Zip	50501

Other Contact Information

A09	County	WEBSTER
A10	Phone	(515) 573-8167

A11	Has any information in questions A1 to A10 changed in the past year?	No
-----	--	----

YES, answer YES on the pulldown menu and enter a correction in a note.

NO - answer NO on the pulldown menu and continue with question A14.

A12	City population (2020 decennial population)	24,871
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A13	Library Size Code	F
A14	Library Director/Administrator Name	Rita Schmidt

Section B - Paid Staff and Salary Information

Include unfilled positions if a search is currently underway. Include all paid staff on the library's payroll. Do not report workers paid by other agencies such as Green Thumb employees or work study students. Do not report workers hired through a cleaning or landscape business. Report all positions as of June 30, 2025.

B01	Total number of paid librarians	3
B02	Total number of all paid librarian hours worked per week	120.00
B03	Paid librarians FTE	3.00
B04	Total number of all other paid staff	10
B05	Total number of all other paid staff hours worked per week	318.00
B06	All other paid staff FTE	7.95
B07	Total number of paid staff	13
B08	Total paid staff FTE	10.95

Levels of Education

B09	How many of the paid librarians from line B01 have an ALA accredited masters of library science degree?	3
B10	Total number of hours worked per week by librarians from line B09 with an ALA accredited masters of library science degree	120.00
B11	Total FTE librarians with ALA accredited masters of library science degree	3.00
B12	Starting date of current director in director's position (mm/dd/yyyy)	12/05/2016

Salary Information

Report the hourly salary for the positions listed below if employed by your library. Do not report one staff member more than once even if they perform multiple jobs. Refer to the instructions for more detailed information on each position. Do not report assistant director or department heads unless that role is part of their official job description. Do not report workers paid by other agencies such as Green Thumb employees or work study students. Do not report workers hired through a cleaning or landscape business. Only report janitorial/building maintenance staff if they are an employee of the library. Report hourly salary amounts as of June 30, 2025.

B13 Hourly salary of the director \$52.54

B14 Hourly salary of assistant
director N/A

B15 Hourly average salary of
department heads \$29.77

B16 Hourly salary of the children's
librarians \$29.77

B17 Hourly average salary of library
clerks \$23.42

B18 Hourly average salary of
shelvers or pages \$12.28

B19 Hourly average salary of
janitorial or building maintenance
employees \$20.06

Section C - Capital Income and Expenditures

Capital income is intended to pay for large one-time library purchases. This section should not reflect any income or expenditure used for the regular operations of the library. If your library had any major one-time capital expenditures during FY25 report them in this section. Otherwise, skip to section D.

For Capital Income and Expenditures

Show all sources of capital funds for FY25 (July 1, 2024 - June 30, 2025).

If your library does not receive capital income from a source, enter a 0 (zero).

If your library receives capital income from a source, but the amount is unknown, enter N/A.

Report all capital income and expenditures in whole dollars only. Round to the nearest dollar.

For Capital Income

Report all income for major capital expenditures, by source of income. Include funds received for:

- Site acquisition
- New buildings, additions to buildings, or renovation of library buildings
- Furnishings, equipment, and initial collections for new buildings, additions, or renovations
- Major building updates or repairs including roof, painting, carpeting, furnace, central air, etc.
- New computer hardware and software used to support library operations, link to networks, or run information products
- Replacement and repair of existing furnishings and equipment
- New vehicles
- Other major one-time projects

DO NOT REPORT INCOME FOR:

- Regular purchase of library materials - Report in section D
- Payments for regular operating costs such as utilities, insurance, etc. – Report in section D
- Investments for capital appreciation
- Income passed through to another agency
- Funds unspent in the previous fiscal year (e.g., carryover).

Did your library have any major one-time capital projects in FY25 Yes

YES - check the box and click the SAVE button to display questions C01 - C06.

NO - Skip to section D.

Capital Income

C01	Capital funds from local government (city, county)	\$22,351
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C02	Capital funds from state sources	\$0
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C03	Capital funds from federal sources	\$0
-----	------------------------------------	-----

C04	Capital funds from private sources	
-----	------------------------------------	--

C05	Total capital income	\$22,351
-----	-----------------------------	----------

Capital Expenditures

C06	Total capital expenditures	\$30,080
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Section D - Operating Income and Expenditures

OPERATING INCOME

Operating income covers the current and recurrent costs necessary to support the provision of library services. Report income used for operating expenditures by source. Include federal, state, local, and non-governmental income.

REPORT ALL SOURCES OF FUNDS FOR FY25 (JULY 1, 2024 - JUNE 30, 2025).

- If your library does not receive operating income from a source enter a 0 (zero)
- If your library receives operating income from a source, but the amount is unknown, enter N/A
- Report all income in whole dollars only. Round to the nearest dollar

DO NOT REPORT

- Income for capital expenditures as reported in Section C
- Contributions to endowments
- Income passed through to another agency
- Funds unspent in the previous fiscal year – carryover
- The value of any contributed or in-kind services
- The value of any non-monetary gifts and donations
- E-Rate discounts as income

Total Governmental Operating Income

D01 City income received from the city's general fund (exclude income from special levies) \$791,613

D02 City income received from special levies \$0

D03 County income received from all counties \$150,545

D04 Income received from contracting cities in Iowa. Do not report income from your own city on this line. \$838

D05 Other governmental income received \$0

D06 **Total local government operating income received** \$942,996

D07 State income received from the State Library of Iowa (Enrich Iowa - Direct State Aid, Open Access, ILL Reimbursement) Prefilled and locked by the State Library. \$11,014

D08 Other income received from the State of Iowa \$0

D09	Total state government operating income received	\$11,014
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D10	Total federal government income received	\$0
-----	--	-----

Non-Governmental Operating Income

D11	Total non-governmental grants received	\$36,000
-----	--	----------

D12	Endowments and gifts received (only report if money was spent in FY25)	\$311,154
-----	--	-----------

D13	Fines and/or fees received	\$2,347
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D14	Other income received	\$0
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D15	Total non-governmental operating income received	\$349,501
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Total Operating Income

D16	Total operating income received	\$1,303,511
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OPERATING EXPENDITURES

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

REPORT ALL EXPENDITURES INCLUDING GRANTS AND COOPERATIVE ARRANGEMENTS.

- If your library does not expend operating funds for an item, enter a 0 (zero)
- If your library expends operating funds for an item, but the amount is unknown, enter N/A
- To ensure accurate reporting, consult your business officer or city clerk regarding this section
- Report only money expended during FY25 (July 1, 2024 - June 30, 2025), regardless of when the money may have been received
- Report all expenditures as whole dollars only. Round fractions to the nearest whole dollar

DO NOT REPORT

- The value of free items
- Estimated Costs
- Capital expenditures as reported in Section C
- E-Rate discounts as expenditures

D17	Total salaries and wages expenditures (before deductions)	\$605,828
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D18	Total employee benefits expenditures (health insurance, Social Security tax, retirement, etc.) This amount cannot be \$0. If you are unsure of benefits amount, or this is a volunteer-run library, report N/A.	\$218,471
D19	Total staff expenditures	\$824,299
D20	Print physical collection expenditures	\$87,250
D21	Audio physical collection expenditures -- All physical formats, including tape, CDs, etc. Do not report downloadable expenditures on this line.	\$6,066
D22	Video physical collection expenditures -- All physical formats, including tape, Blu-Ray, DVD, etc. Do not report downloadable expenditures on this line.	\$2,479
D23	Other physical collection expenditures for any materials not listed above (puzzles, art prints, puppets, cake pans, etc.)	\$0
D24	Total physical non-print collection expenditures	\$8,545
D25	Total physical collection expenditures	\$95,795
D26	Bridges e-book collection expenditures. Report Bridges e-book expenditures only. Prefilled and locked by the State Library.	\$3,135
D27	All other e-book collection expenditures. Report Advantage e-book expenditures on this line.	\$0
D28	Total e-book collection expenditures	\$3,135
D29	Bridges downloadable audio collection expenditures. Report Bridges expenditures only. Prefilled and locked by the State Library.	\$3,135
D30	All other downloadable audio collection expenditures. Report Advantage downloadable audio expenditures on this line.	\$0

D31	Total downloadable audio collection expenditures	\$3,135
D32	Total downloadable video collection expenditures. Report Advantage downloadable expenditures on this line.	\$0
D33	Total Electronic Information collection expenditures. This includes databases, Freegal, Hoopla, etc. Do not report expenditures for products subsidized or managed by the State Library such as Bridges.	\$153,163
D34	Total downloadable and Electronic Information collection expenditures	\$159,433
D35	Total collection expenditures	\$255,228
D36	All other operating expenditures (phone, lights, heating, cooling, Internet access, insurance, etc.)	\$122,314
D37	Total of all operating expenditures	\$1,201,841

Section E - Library Collection

NUMBER HELD AT START OF YEAR - The number of items owned by the library at the start of the fiscal year (July 1, 2024). To assist with determining this number, we have prefilled lines E01, E05, E09, and E13 based on end of year numbers from last year as reported on lines E04, E08, E12, and E16. Note that these values are not locked, so you can change them if needed.

NUMBER ADDED DURING FISCAL YEAR - The number of items added to the collection during the fiscal year (July 1, 2024 - June 30, 2025) whether through purchase or donation.

NUMBER WITHDRAWN DURING FISCAL YEAR - The number of items withdrawn from the collection during the fiscal year (July 1, 2024 - June 30, 2025) whether through weeding, loss, or other cause.

NUMBER HELD AT END OF YEAR - The number of items owned by the library at the end of the fiscal year (June 30, 2025).

E01	Printed books (# of items), held at start of year	73,514
E02	Printed books (# of items), added during year	5,913
E03	Printed books (# of items), withdrawn during year	8,919

E04	Printed books (# of items), held at end of year	70,508
E05	Audio materials (# of physical items), held at start of year	3,179
E06	Audio materials (# of physical items), added during year	213
E07	Audio materials (# of physical items), withdrawn during year	944
E08	Audio materials (# of physical items), held at end of year	2,448
E09	Video materials (# of physical items), held at start of year	7,874
E10	Video materials (# of physical items), added during year	167
E11	Video materials (# of physical items), withdrawn during year	37
E12	Video materials (# of physical items), held at end of year	8,004
E13	Other library materials (# of physical items), held at start of year	0
E14	Other library materials (# of physical items), added during year	0
E15	Other library materials (# of physical items), withdrawn during year	0
E16	Other library materials (# of physical items), held at end of year	0
E17	Total physical items, held at start of year	84,567
E18	Total physical items, added during year	6,293
E19	Total physical items, withdrawn during year	9,900
E20	Total physical items, held at end of year	80,960

E-Books

E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING**.

E21 Did the library provide access to Yes
e-books purchased solely by the library?

E22 Did the library provide access to No
e-books purchased via a consortium,
cooperative, or other similar group at
the local, regional, or state level?

E23 Did the library provide access to Yes
e-books provided by the state library
agency or another state agency?

Downloadable Serials

Downloadable serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING**.

E24 Did the library provide access to Yes
downloadable serials purchased solely
by the library?

E25 Did the library provide access to No
downloadable serials purchased via a
consortium, cooperative, or other
similar group at the local, regional, or
state level?

E26 Did the library provide access to Yes
downloadable serials provided by the
state library agency or another state
agency?

Downloadable Audio

Downloadable audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING**.

E27 Did the library provide access to Yes
downloadable audio purchased solely
by the library?

E28 Did the library provide access to No
downloadable audio purchased via a
consortium, cooperative, or other
similar group at the local, regional, or
state level?

E29 Did the library provide access to Yes
downloadable audio provided by the
state library agency or another state
agency?

Downloadable Video

Downloadable videos are digital files of moving visual images with or without sound (e.g., movies, television shows) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING**.

E30 Did the library provide access to Yes
downloadable video purchased solely
by the library?

E31 Did the library provide access to No
downloadable video purchased via a
consortium, cooperative, or other
similar group at the local, regional, or
state level?

E32 Did the library provide access to Yes
downloadable video provided by the
state library agency or another state
agency?

Research Databases

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING**.

E33 Did the library provide access to Yes
research databases purchased solely by
the library?

E34 Did the library provide access to No
research databases purchased via a
consortium, cooperative, or other
similar group at the local, regional, or
state level?

E35 Did the library provide access to Yes
research databases provided by the state
library agency or another state agency?

Online Learning Platforms

Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Do not consider resources available for free when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING**.

E36 Did the library provide access to Yes
online learning platforms purchased
solely by the library?

E37 Did the library provide access to No
online learning platforms purchased via
a consortium, cooperative, or other
similar group at the local, regional, or
state level?

E38 Did the library provide access to Yes
online learning platforms provided by
the state library agency or another state
agency?

Section F - Circulation and Use Counts

Report circulation for FY25 (July 1, 2024 to June 30, 2025). Circulation should only be counted for items checked out of the library's collection for use outside of the library, including renewals. DO NOT count automatic renewals as circulation. DO NOT count in-house use or computer use as circulation.

Circulation Transactions of Physical Items

F01	Adult books	26,796
F02	Young adult books	7,746
F03	Children's books	32,399
F04	Video recordings (physical formats)	9,414
F05	Audio recordings (physical formats)	1,307
F06	Serials (physical formats)	1,915
F07	All other physical items (CD-ROM based products, puzzles, art prints, pamphlets, cake pans, puppets, WiFi Hotspots, tools, video games, etc.)	0
F08	Total PHYSICAL circulation by material type	79,577

Lines F09 and F10 should be reported as individual counts. They do not need to add up to a total. These counts are part of the physical total as reported on line F08. Do not count electronic use for lines F09 or F10.

F09 Circulation of physical items to the rural population of your own county: 9,830

F10 Total physical circulation of all materials cataloged as "children's" 34,612

Use of Downloadable Material

F11 Bridges e-books, including use of Advantage titles. Prefilled and locked by the State Library. 7,830

F12 All other e-books - do not count downloads from services such as Freegal, Freading, Hoopla, etc. on this line. 0

F13 **Total use of e-books** 7,830

F14 Total downloadable video recordings - do not count downloads from services such as Freegal, Freading, Hoopla, etc. on this line. 0

F15 Bridges downloadable audio recordings, including use of Advantage titles. Prefilled and locked by the State Library. 8,917

F16 All other downloadable audio recordings - do not count downloads from services such as Freegal, Freading, Hoopla, etc. on this line. 0

F17 **Total use of downloadable audio recordings** 8,917

F18 Bridges electronic serials - including use of Advantage titles. Prefilled and locked by the State Library. 1,950

F19 All other electronic serials – Include RB Digital or similar 0

F20 **Total use of electronic serials** 1,950

F21 **Total use of downloadable materials** 18,697

Circulation and Use Totals

F22 **Total Circulation of physical and downloadable materials (This is the same as Total circulation by material type on previous year's surveys).** 98,274

Interlibrary Loan

The State Library will automatically fill in data from the SILO ILL service. If your library only uses SILO for ILL, you can skip F23 to F28. Examples of other ILL services are OCLC or print forms.

F23 ILL Received from other libraries using the SILO ILL service. Prefilled and locked by the State Library. 1,087

F24 ILL Received from other libraries using all other ILL services. Do not report SILO ILL on this line. 111

F25 **Total Interlibrary Loan received from other libraries** 1,198

F26 ILL Provided to other libraries using the SILO ILL service. Prefilled and locked by the State Library. 411

F27 ILL Provided to other libraries using all other ILL services. Do not report SILO ILL on this line. 1,533

F28 **Total Interlibrary Loan provided to other libraries** 1,944

Other Use Counts

F29 Current total number of registered users as of June 30, 2025 2,964

F30 Door count annually 66,279

F31 Is annual door count based on an annual count (i.e. with a door counter) or an annual estimate based on a typical week or weeks? Choose one of the options listed below. CT - Annual Count

F32 Total number of reference transactions annually 6,527

F33 Is number of annual reference transactions based on annual count (i.e. year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options below. ES - Annual Estimate Based on Typical Week(s)

F34 Number of Internet computers for public use 12

F35 Number of uses of public Internet computers ANNUALLY 5,654

(You may count a typical week and multiply by 52)

F36 Is the number of uses of public Internet computers based on an annual count (i.e., year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options listed below. CT - Annual Count

F37 Total number of wireless sessions annually 813

F38 Is the number of wireless sessions based on an annual count (i.e. year-long tally marks) or an annual estimate based on a typical week or weeks? CT - Annual Count

Choose one of the options listed below. Libraries that use WhoFi only should report as an annual count.

F39 Website visits for libraries with a PLOW website annually. Prefilled and locked by the State Library. 0

F40 Website visits for all other libraries annually. Libraries unable to collect a count of their website visits should report **N/A**. Libraries without websites should report **-3**. 14,902

F41 Did your library offer automatic renewal for any physical materials during the reporting period? NOTE: Patrons do not have to take any action for automatic renewals. The Integrated Library System [ILS] rules determine how/when automatic renewals occur. Answer **YES** or **NO**, if unknown, report **MISSING**. No

Section G - Programs and Content Recordings

LIBRARY PROGRAMS

Live Program Sessions

A live program session is any planned event which introduces the group attending to library services or which provides information to participants.

Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information. Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

INCLUDE

- All program sessions that are sponsored or co-sponsored by the library. For a program session to be sponsored or co-sponsored by the library, the library must contribute financial resources or staff time toward the program session. For a program session that is part of a larger community event (such as a farmer's market or festival), it is not necessary for the library to also sponsor or organize the larger event.
- Both on-site and off-site program sessions. For example, include a storytime at a farmer's market or a presentation to a school group about library resources conducted at a school.
- Live-streamed virtual (synchronous) program sessions that are sponsored or co-sponsored by the library.
- Program sessions with attendance of zero or one if they were intended for a group.

EXCLUDE

- Program sessions sponsored by other groups that use library facilities. For example, do not include a homeschooling group hosting a speaker in a meeting room without facilitation from library staff.
- Offsite outreach efforts that do not otherwise meet the definition of a program session. For example, do not include having a library card signup booth at a farmer's market.
- Activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, mentoring activities, etc.
- Passive or self-directed activities that do not occur at a scheduled time. For example, do not report "make and take" bags or coloring pages as a program. Report these self-directed activities on questions G51 to G59
- Recorded presentations of program content. Report these on questions G49 to G50.
- Programming that is shared on the library's website or social media that is not sponsored or co-sponsored by the library. For example, do not include sharing a video from an author's website of him or her reading a book.

Tips for reporting programs and attendance.

- When reporting the number of programs count the total number of events. A story time held once a week for a year is counted as 52, not as one.
- When reporting attendees count total number of attendees regardless of the age. A children's program attended by 10 children and 10 adults is counted as 20, not as 10.
- Live, virtual programs are conducted via a Web conferencing or webinar platform during which a library staff member (or other party sponsored by the library) is presenting to or interacting with an audience in real-time. These are considered programs for survey purposes and should be added into programming counts as indicated below.
- Recordings of program content include video or audio recordings created by a library staff person (or other party sponsored by the library) and posted to a video or audio hosting platform for the

audience to view or list to on-demand. Do not include promotional or marketing content.

Recordings of program content are counted separately from live programs as indicated below.

- If a program is hybrid (i.e., in-person and virtual) then report it as in-person. Do not double count.

Children Ages 0-5

G01 Total number of live, in-person, onsite library programs for children ages 0-5 29

G02 Total number of people attending live, in-person, onsite library programs for children ages 0-5 483

G03 Total number of live, in-person, offsite library programs for children ages 0-5 0

G04 Total number of people attending live, in-person, offsite library programs for children ages 0-5 0

G05 Total number of live, virtual library programs for children ages 0-5 0

G06 Total number of people attending live, virtual library program for children ages 0-5 0

G07 Total number of library programs for children ages 0-5 29

G08 Total number of people attending library programs for children ages 0-5 483

Children Ages 6-11

G09 Total number of live, in person, onsite library programs for children ages 6-11 22

G10 Total number of people attending live, in-person, onsite library programs for children ages 6-11 3,369

G11 Total number of live, in-person, offsite library programs for children ages 6-11 0

G12 Total number of people attending live, in-person, offsite library programs for children ages 6-11 0

G13 Total number of live, virtual library programs for children ages 6-11 0

G14 Total number of people attending live, virtual library programs for children ages 6-11 0

G15 Total number of library programs for children ages 6-11 22

G16 Total number of people attending library program for children ages 6-11 3,369

Young Adults Ages 12-18

G17 Total number of live, in person, onsite library program for young adults 5

G18 Total number of people attending live, in-person, onsite library programs for young adults 31

G19 Total number of live, in-person, offsite library programs for young adults 5

G20 Total number of people attending live, in-person, offsite library programs for young adults 0

G21 Total number of live, virtual library programs for young adults 0

G22 Total number of people attending live, virtual library program for young adults 0

G23 Total number of library programs for young adults 10

G24 Total number of people attending library program for young adults 31

Adults Aged 19 or Older

G25 Total number of live, in person, onsite library program for adults 49

G26	Total number of people attending live, in-person, onsite library programs for adults	888
G27	Total number of live, in-person, offsite library programs for adults	0
G28	Total number of people attending live, in-person, offsite library programs for adults	0
G29	Total number of live, virtual library programs for adults	22
G30	Total number of people attending live, virtual library program for adults	13,366
G31	Total number of library programs for adults	71
G32	Total number of people attending library program for adults	14,254

General Interest - For All Ages

G33	Total number of live, in person, onsite general interest library programs	1
G34	Total number of people attending live, in-person, onsite general interest library programs	24
G35	Total number of live, in-person, offsite general interest library programs	2
G36	Total number of people attending live, in-person, offsite general interest library programs	468
G37	Total number of live, virtual, general interest, library programs	0
G38	Total number of people attending live, general interest, virtual library programs	0
G39	Total number of live general interest library programs	3

G40	Total number of people attending live general interest library programs	492
G41	Total number of live, in-person, onsite library programs	106
G42	Total number of live, in-person, offsite library programs	7
G43	Total number of live, virtual library programs	22
G44	Total number of people attending live, in-person, onsite library programs	4,795
G45	Total number of people attending live, in-person, offsite library programs	468
G46	Total number of people attending live, virtual library programs	13,366
G47	Total number of live library programs	135
G48	Total number of people attending live library programs	18,629

Program Content Recordings

A program content recording is any recording of program content that cannot be viewed live as it unfolds (i.e., on-demand streaming). Only include program presentations posted during the reporting period. Regardless of the number of platforms on which a presentation is posted, count each unique presentation only once. Include program sessions hosted on Facebook Premiere that are not facilitated by a staff member.

The count of views of asynchronous program presentations for a period of THIRTY (30) days after the presentation was posted, even if that period extends beyond the survey reporting period (or fiscal year). For program presentations made available via Facebook, count unique 1-minute views of each video. For those made available via other platforms, count unique views of each video. For recorded program presentations that are recordings of live, virtual program sessions, exclude live attendance; live attendance should have already been counted on lines G06, G14, G22, G30, or G38.

G49	Total number of program content recordings	0
G50	Total number of views of program content recordings	0

Patron-Directed Activities

Below is a list of activities that are patron directed and sometimes known as passive, self-directed, or indirect programming. All answers are prefilled with 0. If you do not provide a listed service you can leave it as a 0. If you provide a service but are unsure of how many times it was used, answer with an estimate, or N/A. Otherwise provide the number of times each service is used ANNUALLY. Do not count the number of items created, only count the number of times a service is used. Do not include anything provided as a part of a library sponsored, in-person, program. These counts should be accounted for in the programming counts listed above. For example, do not count coloring sheets used as part of a live, in-person, program as an indirect activity.

G51 Total number of make and take kits provided 0

G52 Total number of coloring sheets provided 0

G53 Total number of scavenger hunt participants 4,101

G54 Total number of trivia contest participants 138

G55 Total use of library's maker space service 0

G56 Total use of STEAM/STEM services 10,641

G57 Total number of story-walk participants 0

G58 Total number of reading log participants 1,434

G59 List any other patron-directed activities, list one activity per box. To add more than one activity, click the "Add Activity" button.

Name of activity only, do not include a use count. Reading Challenges

Section H - Library Buildings - Hours and Square F

Make sure to consider closures for all reasons when calculating number of hours and weeks open. For example, if your library is normally open for 52 weeks, but was closed for 20 weeks and open for 32 weeks in FY25, report 32 on line H02.

H01 Total number of hours open to the public during FY25 (July 1, 2024 to June 30, 2025) at the main library only. Report actual number of hours open rather than scheduled hours open. 2,519

H02 Total number of weeks open to 52
the public during FY25 (July 1, 2024 to
June 30, 2025) at the main library only
(round to the nearest whole number of
weeks). Report actual weeks open rather
than scheduled weeks open.

H03 Square footage of main library. 32,600
Prefilled and locked by the State
Library.

Section H Totals

H08 Total number of hours open 2,519
annually at the main library and all
branches. (Click the SAVE button to
calculate the total.)

H09 Total number of weeks open 52
annually at the main library and all
branches (Click the SAVE button to
calculate the total.)

H10 Total square footage of main 32,600
and all branch libraries (Click the
"SAVE" button to calculate the total.)

Signature Page

IMPORTANT – PLEASE READ: All libraries submitting an annual survey must also submit a Signature Page to certify accuracy. This document is also included in the Print Application Form. Follow the link below to electronically sign the form. Please do not fax or mail copies of this form to us.

[Signature Page](#)

Ending October 31, 2025

FDPL Foundation Fund

	YTD Budget	October Expense	YTD Expense	Beginning Balance	Remaining Balance	% Expended
Accounts						
Publicity/Promotion	4,873.98		373.89	4,500.09	4,500.09	8%
Adult Programs	8,711.34		712.30	7,999.04	7,999.04	8%
Teen Programs	4,414.86		480.31	3,934.55	3,934.55	11%
Digital Resources	79,314.76	4,136.16	20,419.18	63,031.74	58,895.58	26%
Non-Print Materials	15,225.71		-	15,225.71	15,225.71	0%
Staff Development	4,342.06		1,333.03	3,009.03	3,009.03	31%
Supplies	6,768.80	396.50	694.99	6,470.31	6,073.81	10%
Adult Materials	90,470.85		2,737.99	87,732.86	87,732.86	3%
Kids Materials	42,035.57	628.51	3,452.73	39,211.35	38,582.84	8%
Teen Materials	16,489.53	305.14	2,287.53	14,507.14	14,202.00	14%
Fawkes Monies	33,794.74	299.80	1,822.27	32,272.27	31,972.47	5%
	306,442.20	5,766.11	34,314.22	277,894.09	272,127.98	11%

FDPL-F Deardorf

	YTD Budget	October Expense	YTD Expense	Beginning Balance	Remaining Balance	% Expended
Accounts						
Adult Materials	15,001.10	1,810.32	7,064.18	9,747.24	7,936.92	47%
Kids Materials	259.22		5.14	254.08	254.08	2%
Teen Materials	6.77		-	6.77	6.77	0%
Non-Print Materials	46,088.95	502.55	27,757.99	19,733.30	19,230.75	58%
Kids Misc	1,540.07		-	1,540.07	1,540.07	0%
Adult Misc	979.07		-	979.07	979.07	0%
Public Art	5,864.98		-	5,864.98	5,864.98	0%
	69,740.16	2,312.87	34,827.31	38,125.51	35,812.64	49%

FDPL-F AXY Fdn Grant

	YTD Budget	October Expense	YTD Expense	Beginning Balance	Remaining Balance	% Expended
Accounts						
670 AXY Grant	3,195.44		-	3,195.44	3,195.44	0%
	3,195.44		-	3,195.44	3,195.44	0%

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 002 - Library General									
REVENUE									
Department 31 - LIBRARY									
Division 4110 - LIBRARY SERVICES									
41005	PROPERTY TAX	517,975.00	.00	517,975.00	32,157.87	.00	567,328.36	(49,353.36)	110
43915	WEBSTER CO- LIBRARY	150,000.00	.00	150,000.00	.00	.00	150,600.33	(600.33)	100
44810	LIBRARY CHARGES FEES	5,000.00	.00	5,000.00	421.63	.00	7,235.31	(2,235.31)	145
46010	INTEREST	1,500.00	.00	1,500.00	.00	.00	8,434.28	(6,934.28)	562
47148	MISC REVENUE	.00	.00	.00	.00	.00	534.03	(534.03)	+++
49110	EMPLOYEE BENEFITS REIMBURSEMENT	207,956.00	.00	207,956.00	.00	.00	204,849.82	3,106.18	99
Division 4110 - LIBRARY SERVICES Totals		\$882,431.00	\$0.00	\$882,431.00	\$32,579.50	\$0.00	\$938,982.13	(\$56,551.13)	106%
Department 31 - LIBRARY Totals		\$882,431.00	\$0.00	\$882,431.00	\$32,579.50	\$0.00	\$938,982.13	(\$56,551.13)	106%
REVENUE TOTALS		\$882,431.00	\$0.00	\$882,431.00	\$32,579.50	\$0.00	\$938,982.13	(\$56,551.13)	106%
EXPENSE									
Department 31 - LIBRARY									
Division 4110 - LIBRARY SERVICES									
6100	ALL PERSONNEL SERVICES	575,875.00	.00	575,875.00	20,351.84	.00	584,154.57	(8,279.57)	101
6129	CITY CONTRIB FOR FICA	35,705.00	.00	35,705.00	1,224.13	.00	35,225.79	479.21	99
6130	CITY CONTRIB FOR MEDICARE	8,352.00	.00	8,352.00	286.26	.00	8,238.25	113.75	99
6131	CITY CONTRIB FOR IPERS	54,014.00	.00	54,014.00	1,921.18	.00	54,912.16	(898.16)	102
6137	GROUP INSURANCE	109,885.00	.00	109,885.00	3,831.65	.00	113,736.84	(3,851.84)	104
6207	PROFESSIONAL FEES	1,000.00	.00	1,000.00	.00	.00	852.80	147.20	85
6249	POSTAGE	1,500.00	.00	1,500.00	.00	.00	1,500.00	.00	100
6251	FREIGHT	.00	.00	.00	.00	.00	74.09	(74.09)	+++
6259	MAINTENANCE CONTRACTS	21,000.00	.00	21,000.00	330.44	.00	22,905.89	(1,905.89)	109
6264	EQUIPMENT-REPAIR/MAINTENANCE	7,500.00	.00	7,500.00	.00	.00	16,832.89	(9,332.89)	224
6268	INTERNET SERVICES	700.00	.00	700.00	55.00	.00	715.00	(15.00)	102
6271	TELEPHONE SERVICE	900.00	.00	900.00	86.76	.00	1,050.48	(150.48)	117
6281	GAS/ELECTRICITY COMBINED	55,000.00	.00	55,000.00	4,632.29	.00	53,783.15	1,216.85	98
6301	BUILDING & HOUSE SUPPLIES	7,000.00	.00	7,000.00	284.40	.00	5,121.00	1,879.00	73
6321	OPERATING SUPPLIES	4,000.00	.00	4,000.00	113.97	.00	3,783.30	216.70	95
Division 4110 - LIBRARY SERVICES Totals		\$882,431.00	\$0.00	\$882,431.00	\$33,117.92	\$0.00	\$902,886.21	(\$20,455.21)	102%
Department 31 - LIBRARY Totals		\$882,431.00	\$0.00	\$882,431.00	\$33,117.92	\$0.00	\$902,886.21	(\$20,455.21)	102%
EXPENSE TOTALS		\$882,431.00	\$0.00	\$882,431.00	\$33,117.92	\$0.00	\$902,886.21	(\$20,455.21)	102%
Fund 002 - Library General Totals									
REVENUE TOTALS		882,431.00	.00	882,431.00	32,579.50	.00	938,982.13	(56,551.13)	106%
EXPENSE TOTALS		882,431.00	.00	882,431.00	33,117.92	.00	902,886.21	(20,455.21)	102%
Fund 002 - Library General Totals		\$0.00	\$0.00	\$0.00	(\$538.42)	\$0.00	\$36,095.92	(\$36,095.92)	

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 003 - Scarfenburger									
REVENUE									
Department 31 - LIBRARY									
Division 4119 - SCHARFENBURGER									
46010	INTEREST	6,000.00	.00	6,000.00	.00	.00	20,403.41	(14,403.41)	340
	Division 4119 - SCHARFENBURGER Totals	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$20,403.41	(\$14,403.41)	340%
	Department 31 - LIBRARY Totals	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$20,403.41	(\$14,403.41)	340%
	REVENUE TOTALS	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$20,403.41	(\$14,403.41)	340%
EXPENSE									
Department 31 - LIBRARY									
Division 4119 - SCHARFENBURGER									
6657	TRANSFER TO CAPITAL TYPE FUNDS	550,000.00	.00	550,000.00	.00	.00	550,000.00	.00	100
	Division 4119 - SCHARFENBURGER Totals	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$550,000.00	\$0.00	100%
	Department 31 - LIBRARY Totals	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$550,000.00	\$0.00	100%
	EXPENSE TOTALS	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$550,000.00	\$0.00	100%
	Fund 003 - Scarfenburger Totals								
	REVENUE TOTALS	6,000.00	.00	6,000.00	.00	.00	20,403.41	(14,403.41)	340%
	EXPENSE TOTALS	550,000.00	.00	550,000.00	.00	.00	550,000.00	.00	100%
	Fund 003 - Scarfenburger Totals	(\$544,000.00)	\$0.00	(\$544,000.00)	\$0.00	\$0.00	(\$529,596.59)	(\$14,403.41)	
Fund 167 - Library Memorial Fund									
REVENUE									
Department 31 - LIBRARY									
Division 4116 - LIBRARY MEMORIAL									
47180	CONTRIBUTIONS	40,000.00	.00	40,000.00	1,211.38	.00	71,124.53	(31,124.53)	178
	Division 4116 - LIBRARY MEMORIAL Totals	\$40,000.00	\$0.00	\$40,000.00	\$1,211.38	\$0.00	\$71,124.53	(\$31,124.53)	178%
	Department 31 - LIBRARY Totals	\$40,000.00	\$0.00	\$40,000.00	\$1,211.38	\$0.00	\$71,124.53	(\$31,124.53)	178%
	REVENUE TOTALS	\$40,000.00	\$0.00	\$40,000.00	\$1,211.38	\$0.00	\$71,124.53	(\$31,124.53)	178%
EXPENSE									
Department 31 - LIBRARY									
Division 4116 - LIBRARY MEMORIAL									
6419	OTHER CAPITAL EQUIPMENT	40,000.00	.00	40,000.00	1,226.88	.00	58,019.22	(18,019.22)	145
	Division 4116 - LIBRARY MEMORIAL Totals	\$40,000.00	\$0.00	\$40,000.00	\$1,226.88	\$0.00	\$58,019.22	(\$18,019.22)	145%
	Department 31 - LIBRARY Totals	\$40,000.00	\$0.00	\$40,000.00	\$1,226.88	\$0.00	\$58,019.22	(\$18,019.22)	145%
	EXPENSE TOTALS	\$40,000.00	\$0.00	\$40,000.00	\$1,226.88	\$0.00	\$58,019.22	(\$18,019.22)	145%
	Fund 167 - Library Memorial Fund Totals								
	REVENUE TOTALS	40,000.00	.00	40,000.00	1,211.38	.00	71,124.53	(31,124.53)	178%
	EXPENSE TOTALS	40,000.00	.00	40,000.00	1,226.88	.00	58,019.22	(18,019.22)	145%
	Fund 167 - Library Memorial Fund Totals	\$0.00	\$0.00	\$0.00	(\$15.50)	\$0.00	\$13,105.31	(\$13,105.31)	

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 301 - Library Enrich Iowa									
REVENUE									
Department 31 - LIBRARY									
Division 4114 - ENRICH IOWA FUNDS									
43379	ENRICH IOWA GRANT	7,000.00	.00	7,000.00	7,599.17	.00	15,251.69	(8,251.69)	218
	Division 4114 - ENRICH IOWA FUNDS Totals	\$7,000.00	\$0.00	\$7,000.00	\$7,599.17	\$0.00	\$15,251.69	(\$8,251.69)	218%
	Department 31 - LIBRARY Totals	\$7,000.00	\$0.00	\$7,000.00	\$7,599.17	\$0.00	\$15,251.69	(\$8,251.69)	218%
	REVENUE TOTALS	\$7,000.00	\$0.00	\$7,000.00	\$7,599.17	\$0.00	\$15,251.69	(\$8,251.69)	218%
EXPENSE									
Department 31 - LIBRARY									
Division 4114 - ENRICH IOWA FUNDS									
6480	BOOKS ADULT	7,000.00	600.00	7,600.00	.00	.00	7,580.09	19.91	100
	Division 4114 - ENRICH IOWA FUNDS Totals	\$7,000.00	\$600.00	\$7,600.00	\$0.00	\$0.00	\$7,580.09	\$19.91	100%
	Department 31 - LIBRARY Totals	\$7,000.00	\$600.00	\$7,600.00	\$0.00	\$0.00	\$7,580.09	\$19.91	100%
	EXPENSE TOTALS	\$7,000.00	\$600.00	\$7,600.00	\$0.00	\$0.00	\$7,580.09	\$19.91	100%
	Fund 301 - Library Enrich Iowa Totals								
	REVENUE TOTALS	7,000.00	.00	7,000.00	7,599.17	.00	15,251.69	(8,251.69)	218%
	EXPENSE TOTALS	7,000.00	600.00	7,600.00	.00	.00	7,580.09	19.91	100%
	Fund 301 - Library Enrich Iowa Totals	\$0.00	(\$600.00)	(\$600.00)	\$7,599.17	\$0.00	\$7,671.60	(\$8,271.60)	
Fund 302 - Library Capital									
REVENUE									
Department 31 - LIBRARY									
Division 4110 - LIBRARY SERVICES									
46024	BOND PROCEEDS	.00	.00	.00	.00	.00	550,000.00	(550,000.00)	+++
49001	TRANSFER FROM GENERAL TYPE FUNDS	550,000.00	.00	550,000.00	.00	.00	550,000.00	.00	100
	Division 4110 - LIBRARY SERVICES Totals	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$1,100,000.00	(\$550,000.00)	200%
	Department 31 - LIBRARY Totals	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$1,100,000.00	(\$550,000.00)	200%
	REVENUE TOTALS	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$1,100,000.00	(\$550,000.00)	200%
EXPENSE									
Department 31 - LIBRARY									
Division 4110 - LIBRARY SERVICES									
6431	BUILDING RENOVATION	586,693.00	.00	586,693.00	.00	.00	36,977.61	549,715.39	6
	Division 4110 - LIBRARY SERVICES Totals	\$586,693.00	\$0.00	\$586,693.00	\$0.00	\$0.00	\$36,977.61	\$549,715.39	6%
	Department 31 - LIBRARY Totals	\$586,693.00	\$0.00	\$586,693.00	\$0.00	\$0.00	\$36,977.61	\$549,715.39	6%
	EXPENSE TOTALS	\$586,693.00	\$0.00	\$586,693.00	\$0.00	\$0.00	\$36,977.61	\$549,715.39	6%
	Fund 302 - Library Capital Totals								
	REVENUE TOTALS	550,000.00	.00	550,000.00	.00	.00	1,100,000.00	(550,000.00)	200%
	EXPENSE TOTALS	586,693.00	.00	586,693.00	.00	.00	36,977.61	549,715.39	6%
	Fund 302 - Library Capital Totals	(\$36,693.00)	\$0.00	(\$36,693.00)	\$0.00	\$0.00	\$1,063,022.39	(\$1,099,715.39)	

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 303 - Library State Grant									
REVENUE									
Department 31 - LIBRARY									
Division 4112 - PUBLIC LIBRARY STATE GRANT									
43377	STATE GRANT PUBLIC LIBRARY	3,000.00	.00	3,000.00	.00	.00	3,361.40	(361.40)	112
Division 4112 - PUBLIC LIBRARY STATE GRANT	Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,361.40	(\$361.40)	112%
Department 31 - LIBRARY	Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,361.40	(\$361.40)	112%
	REVENUE TOTALS	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,361.40	(\$361.40)	112%
EXPENSE									
Department 31 - LIBRARY									
Division 4112 - PUBLIC LIBRARY STATE GRANT									
6480	BOOKS ADULT	3,000.00	500.00	3,500.00	.00	.00	3,241.87	258.13	93
Division 4112 - PUBLIC LIBRARY STATE GRANT	Totals	\$3,000.00	\$500.00	\$3,500.00	\$0.00	\$0.00	\$3,241.87	\$258.13	93%
Department 31 - LIBRARY	Totals	\$3,000.00	\$500.00	\$3,500.00	\$0.00	\$0.00	\$3,241.87	\$258.13	93%
	EXPENSE TOTALS	\$3,000.00	\$500.00	\$3,500.00	\$0.00	\$0.00	\$3,241.87	\$258.13	93%
Fund 303 - Library State Grant	Totals								
	REVENUE TOTALS	3,000.00	.00	3,000.00	.00	.00	3,361.40	(361.40)	112%
	EXPENSE TOTALS	3,000.00	500.00	3,500.00	.00	.00	3,241.87	258.13	93%
Fund 303 - Library State Grant	Totals	\$0.00	(\$500.00)	(\$500.00)	\$0.00	\$0.00	\$119.53	(\$619.53)	
Grand Totals									
	REVENUE TOTALS	1,488,431.00	.00	1,488,431.00	41,390.05	.00	2,149,123.16	(660,692.16)	144%
	EXPENSE TOTALS	2,069,124.00	1,100.00	2,070,224.00	34,344.80	.00	1,558,705.00	511,519.00	75%
Grand Totals		(\$580,693.00)	(\$1,100.00)	(\$581,793.00)	\$7,045.25	\$0.00	\$590,418.16	(\$1,172,211.16)	

Fort Dodge Public Library – September 2025

Circulation

2025: 6,650
2024: 6,310

Gate Count

2025: 5,206
2024: 5,163

Internet Computers Use

Total Number of Logins: 434
Total Time Used: 12 days 15 hours 41 minutes
Average Time Used: 42 minutes

Public WiFi Use

Number of Unique Users:	9	Total Time Used:	17 hours
Total Session Count:	28	Avg. Session Time:	36 minutes

Library Programs – Adults

Number of Programs:	7	LSC Programs:	3
Total Participation:	133	LSC Views:	1,457

Library Programs – Teens

Number of Programs: 2
Total Participation: 0

Library Programs – Children

Number of Programs: 9
Total Participation: 399

Adventure Pass Use

Total Number of Passes Borrowed: 11
Blank Park Zoo: 7; Des Moines Botanical Gardens: 0; Des Moines Children's Museum: 0;
Reiman Gardens: 3; Science Center of Des Moines: 1

Hoopla Use

New Patrons:	20	Checkouts:	1,028
Unique Patrons:	232	Avg. Circ Price:	\$2.46
Avg. Circs/Patron:	4.4	Amount Spent:	\$2,525.48

Overdrive/Bridges Use

New Users: 16
Unique Users: 356
Checkouts: 1,703

ScanEZ Usage

Total Number of Jobs: 284
Total Number of Pages: 3,285
Scan to Copy: 2,486 pages (\$264.85)
Scan to Fax: 285 pages (\$70.25)
Scan to Email: 504 pages
Scan to USB: 9 pages
Scan to Translation: 1 page
Total Payments: \$335.10