

# ***Fort Dodge Public Library Board of Trustees***

## ***Meeting Minutes***

December 22, 2025

### **I. Call to order/Roll Call**

President Merrily Dixon called to order the regular meeting of the Fort Dodge Public Library Board of Trustees at 3:33 p.m. on December 22, 2025 at the Fort Dodge Public Library.

The following persons were present: Rita Schmidt (Director), Heidi Ingram (Staff), Merrily Dixon, Deb Kelleher and Brittney Hindman.

### **II. Approval of Agenda**

A motion to approve the agenda was made by Hindman and seconded by Kelleher. Motion carried.

### **III. Approval of Minutes**

A motion to approve the November meeting minutes was made by Hindman and seconded by Kelleher. Motion carried.

### **IV. Comments/Questions from the Public**

### **V. Bills and Financial Reports**

- a) Kelleher moved payments in the amount of \$1,839.47 to be approved in the Gift and Memorial Accounts Hindman seconded. Motion carried.
- b) Kelleher moved payments in the amount of \$6,321.11 (includes one addition from the packet) be approved in the City Funds Accounts Hindman seconded. Motion carried.

### **VI. Communications/Board Education**

New building webinar- Rita watched it at webjunction.org. The speaker was from Newton, KS Library and key points were to set goals, focus on positive outcomes and realize you can't make everyone happy. Visit other libraries but not just new ones. Have an open and honest dialog about what will work best and for the long term.

### **VII. Committee Reports**

Nothing to report.

### **VIII. Director's Report**

Programming/Services

#### Children's Services

- Despite uncooperative weather, participation in our Saturday Holiday Extravaganza drop-in programs has been good.
- Escape Room programs for kids ages 7-13 will be held on Monday, December 29<sup>th</sup> and Tuesday, December 30<sup>th</sup>. Registration is now open online.
- Anastasia will offer drop-in craft days and STEM activities in January and February; dates and times are to be determined.

#### Adult Services

- Attendance was strong for Brad Wilkening's presentation on the Holocaust, despite poor weather conditions.
- A special drop-in adult craft program will be held on Thursday, December 18<sup>th</sup>.

- Pascale is planning additional drop-in adult craft programs for January and February; specific dates are to be determined.

#### Budget

- A meeting with David and Jeff is scheduled for Monday, January 5<sup>th</sup> to review our budget request.

#### State Library

- Maryann Mori is now serving as the State Library's NW District consultant. Her previous position will remain vacant for the time being. Libraries in Webster County have been assigned to her for consulting services.
- Work on the accreditation report is nearly complete. Only document submission and responses to two questions remain, with completion anticipated by December 31<sup>st</sup>.

#### Miscellaneous

- The Library received a \$1,000 donation from an attorney who regularly uses our study rooms to meet with clients.
- Our new server was shipped and arrived today.

### **IX. Old Business**

- a) Renovation/Remodel Discussion-will be seeking out names for architects with experience working with libraries.
- b) Annual Review-Rita's review will need to be completed sometime in January.

### **X. New Business**

- a) Revisions to Internet Use Policy were presented. Kelleher made the motion to approve and Hindman seconded. Motion carried.

### **XI. Adjournment**

Hindman moved a motion to adjourn. Seconded by Kelleher. The motion carried. The meeting was adjourned at 4:08 p.m.