

**Fort Dodge Public Library
Board of Trustees
Meeting Agenda
Monday, August 25, 2025
Board Conference Room
3:30 p.m.**

- I. Call to Order/Determination of Quorum
- II. Agenda Approval
- III. Approval of Minutes (June and July)
- IV. Comments/Questions from the Public
- V. Bills & Financial Reports
- VI. Communications/Board Education
 - a. Discussion – From Planning to Impact: Strategic Planning Essentials
- VII. Committee Reports
 - a. FDPL Foundation
- VIII. Director's Report
- IX. Old Business
 - a. Space Audit Presentation Discussion
- X. New Business
- XI. Adjournment

Next Meeting: Monday, September 22, 2025 3:30 p.m.

Fort Dodge Public Library Board of Trustees

Meeting Minutes

June 23, 2025

I. Call to order/Roll Call

President Merrily Dixon called to order the regular meeting of the Fort Dodge Public Library Board of Trustees at 3:30 p.m. on June 23, 2025 at the Fort Dodge Public Library.

The following persons were present: Rita Schmidt (Director), Alexis Powers (Staff), Anastasia Peratopoulos (Youth Services Librarian), Jim Kramer, Merrily Dixon, Brittney Hindman, Sheryl Griffith and Deb Kelleher.

II. Approval of Agenda

A motion to approve the agenda was made by Kelleher and seconded by Griffith. Motion carried.

III. Approval of Minutes

Griffith noted a change in the minutes. Under I. Call to order/Roll Call the addition of Sheryl Griffith as present. A motion to approve the amended May meeting minutes was made by Hindman and seconded by Griffith. Motion carried.

IV. Comments/Questions from the Public

V. Bills and Financial Reports

- a. Kelleher moved payments in the amount of \$7,518.02 to be approved in the Gift and Memorial Accounts. Griffith seconded. Motion carried.
- b. Kramer moved payments in the amount of \$6,772.95 to be approved in the City Funds Accounts. Hindman seconded. Motion carried.

VI. Communications/Board Education

- a. Employee Introduction – Youth Services Librarian
 1. Anastasia introduced herself and Board Members recommended local businesses and organizations that might help her acclimate to Fort Dodge.

VII. Committee Reports

VIII. Director's Report

Programming/Services

- The Summer Reading Programs kicked off June 2nd.
- The Iowa Adventure Pass program has returned.
- Advantage Archives has finished digitizing and the new link was added to the website last week. This link is only available inside the library due to copyright.
- Mometrix will replace BrainFuse (HelpNow/JobNow/VetNow) beginning July 1st.

Building

- Midstate Plumbing was here June 17th. They will need to replace a ball-bearing on one of the air handler system motors or replace the motor.
- Woodman Controls will hopefully be able to identify and fix the high-pitched noise in the board room on their next visit.
- The Fort Dodge Police Department is holding their Night to United on June 26th. The library's restrooms and lobby will remain open for the event.

- IowaWorks is relocating to the Wells Fargo building but their space is not yet ready and they must vacate their current space. They will temporarily use the lobby meeting room as their offices from August 1st to mid-September.

Budget

- The library will use Deardorf Foundation grant monies for adult materials (\$15,000) and hoopla (\$10,000).
- The Hillesland check arrived today for \$26,450.40.

Personnel

- Included in this month's packet is a revised job description for the Administrative Specialist position.
- Alexis' last day will be July 2nd.

Miscellaneous

- The library will be selling copies of Paul Stevens' book *Spotlight 2.0* for \$10.00. All proceeds will directly benefit the library.
- Schmidt received a search warrant from the U.S. Marshals Services requesting server log data associated with one of the library's IP addresses. Since the library's system only retains this information for 24 hours, the library was unable to provide the requested data.

IX. Old Business

X. New Business

- A. Administrative Coordinator Job Description – The job title was changed. The minimum/preferred qualifications have been revised to align with those used by some of the other city departments. Some changes in duties. Griffith moved the motion to approve the revised job description. Seconded by Kramer. Motion carried.
- B. Election of Officers for FY26-A slate of officers was discussed:
 - President – Merrily Dixon.** Motion moved by Kelleher. Griffith seconded. Motion carried.
 - Vice President – James Kramer.** Motion moved by Kelleher. Dixon seconded. Motion carried.
 - Secretary – Sheryl Griffith.** Motion moved by Dixon. Kelleher seconded. Motion carried.
- C. Appointment of Liaisons to Other Boards (Friends/Foundation) - It was discussed that Hindman will become the Friends liaison. Kramer will remain the Foundation liaison. Motion moved by Kramer. Seconded by Hindman. Motion carried.

XI. Adjournment

Kelleher moved a motion to adjourn. Seconded by Griffith. The motion carried. The meeting was adjourned at 4:00 p.m.

Fort Dodge Public Library Board of Trustees

Meeting Minutes

July 28, 2025

I. Call to order/Roll Call

Merrily Dixon called to order the regular meeting of the Fort Dodge Public Library Board of Trustees at 3:32 p.m. on July 28, 2025 at the Fort Dodge Public Library.

The following persons were present: Rita Schmidt (Director), Jim Kramer (via Zoom/phone), Merrily Dixon, Brittney Hindman, Sheryl Griffith and Deb Kelleher, David Vinjamuri (via Zoom) and Joe Huberty (via Zoom).

II. Approval of Agenda

A motion to approve the agenda was made by Brittney Hindman and seconded by Sheryl Griffith. Motion carried.

III. Space Audit Report Presentation – David Vinjamuri, ThirdWay Space

IV. Approval of Minutes

Rita Schmidt forgot to include the June 2025 meeting minutes in the board packet this month. Board members agreed to approve them with the July 2025 meeting minutes at the August 2025 meeting.

V. Comments/Questions from the Public

VI. Bills and Financial Reports

- a. Jim Kramer moved payments in the amount of \$6,536.858 to be approved in the Gift and Memorial Accounts. Deb Kelleher seconded. Motion carried.
- b. Sheryl Griffith moved payments in the amount of \$14,352.18 to be approved in the City Funds Accounts. Brittney Hindman seconded. Motion carried.

VII. Communications/Board Education

Thank you note received from Iowa Vocational Rehab and FDSH TAP for library tour.

VIII. Committee Reports

- a. Friends of the Library – Rita Schmidt reported that the Friends are still looking for 2-3 new Board members. The Friends Book Store made more than \$16,000.00 this last year and have sold 14 of the 24 canvas bags they have available. The Friends Board approved Schmidt's budget request of \$23,500.00 for FY26.

IX. Director's Report

Programming/Services

- State Library now partnering with the AEAs to provide ILL delivery service (IAShares) starting August 4th.

Building

- Midstate Plumbing quote for replacement return fan's electric motor in this month's packet. Will be paid for using GO bond monies.
- Midstate Plumbing should be here in next few weeks to replace heat pump.
- Viking Sprinkler technician repaired main drain. Also discovered our backflow valve will need to be repaired. Schmidt is waiting for a quote.

- IowaWorks will not need to use our lobby conference room as they have secured office space in the Webster County HHS building.

Budget

- Friends approved our request for \$23,500.00 for FY26.

Personnel

- Taylor McCoy, one of our part-time LALLs has taken a full-time position with the ICCC bookstore. Leaving her position unfilled, along with other salary savings, allows us to meet the \$51,000.00 reduction for FY26 we agreed to this spring.
- Heidi Ingram will start August 4th as the Library's new Administrative Coordinator.

Miscellaneous

- All of our Enrich Iowa reports for FY25 have now been filed.

Board

- State Library is offering a webinar via Zoom on August 6th at 6:30 p.m. entitled "From Planning to Impact: Strategic Planning Essentials for Library Boards". Board president Merrily Dixon mentioned training re: Open Meetings/Open Records Training now required by state law for new board members. Suggested board members may want to take it as a refresher. Director Schmidt agreed to forward additional information to board members.

X. Old Business

XI. New Business

- A. Approval for the repair of return fan's electric motor by Midstate Plumbing for \$6,898.00 using GO Bond monies. Sheryl Griffith moved the motion to approve the repair.
Seconded by Jim Kramer. Motion carried.

XII. Adjournment

Sheryl Griffith moved a motion to adjourn. Seconded by Brittney Hindman. The motion carried.
The meeting was adjourned at 5:27 p.m.

**FDPL Memorial Account
Ending August 31, 2025**

Accounts	Beginning Balance	August Income	August Expense	YTD Expense	Remaining Balance	% Expended
Children's Programming	7,187.59	827	387.94	1,387.94	7,626.65	15%
Adult Programing	300.95		50.03	71.00	250.92	22%
YA Programming	1,588.69		46.62	46.62	1,542.07	3%
Magazine/Newspapers	2,350.34			828.00	2,350.34	26%
General Donations & Gifts	2,131.70	1,000.00		-	3,131.70	0%
Donation Box	4,445.68			-	4,445.68	0%
Vend Print	9,910.43	172.00	1,157.58	1,157.58	8,924.85	11%
Meeting Room	2,748.22			-	2,748.22	0%
Lost & Paid/Processing Fees	2,765.48	213.34	49.99	57.90	2,928.83	2%
Interlibrary Loan	3,930.59		27.00	27.00	3,903.59	1%
Library Cards	80.00			-	80.00	0%
Administrative Programming	477.78			-	477.78	0%
Ann Smeltzer Charitable Trust	6,072.51			-	6,072.51	0%
Maxine Hillesland Trust	74,633.18		4,181.94	8,861.94	70,451.24	11%
Dolores Schermer Estate	263.44			-	263.44	0%
	118,886.58	2,212.34	5,901.10	12,437.98	115,197.82	10%
Scharfenberg Monies	174,502.47				174,502.47	0%

Fort Dodge Public Library
Gift Memorial - Checks for Approval

Check #	Date	Vendor	Vendor#	Amount	Line Item
5020	8/26/2025	WellsFargoVisa# 2989,9842,3327 Children, YA and Adult programs	070440	\$ 1,157.58	Vend Print-to be reimbursed by Foundation (\$172.00 already reimbursed by Foundation ck#4643)
5017	8/26/2025	Amazon Capital Services Wireless Keyboard and Mouse	002348	\$ 24.99	Hillesland
5016	8/26/2025	Dell Marketing laptop	024580	\$ 4,156.95	Hillesland
5017	8/26/2025	Amazon Capital Services Supplies	002348	\$ 212.16	\$46.62 YA Gift & Memorial, \$115.51 Children's, \$50.03 Adults
5018	8/26/2025	Waverly Public Library		\$ 27.00	Inter Library Loan-lost item
5019	8/26/2025	Ingram gifts/memorials, L&P	056900	\$ 28.40	Gifts, L & P
5015	8/15/2025	Ingram gifts/memorials, L&P	056900	\$ 272.43	Childrens
5021	8/26/2025	Cengage Group	1693	\$ 21.59	Gifts, L & P
				\$ 5,901.10	

Accounts Payable Invoice Report

G/L Date Range 08/01/25 - 08/31/25

Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 747 - ACCESS SYSTEMS									
39872569	copier maintenance	Edit		08/14/2025	08/14/2025	08/14/2025			330.44
			Vendor 747 - ACCESS SYSTEMS Totals			Invoices	1		\$330.44
Vendor 2348 - AMAZON CAPITAL SERVICES									
16GV-PWHV-3CTH	fan, notary book, toner cartridges	Edit		08/14/2025	08/14/2025	08/14/2025			190.61
			Vendor 2348 - AMAZON CAPITAL SERVICES Totals			Invoices	1		\$190.61
Vendor 16150 - CENTRAL IOWA DISTRIBUTING, INC									
3047196	filter	Edit		08/14/2025	08/14/2025	08/14/2025			13.00
305585	towel, tissue, soap	Edit		08/14/2025	08/14/2025	08/14/2025			236.00
			Vendor 16150 - CENTRAL IOWA DISTRIBUTING, INC Totals			Invoices	2		\$249.00
Vendor 37350 - CITY OF FORT DODGE									
080625	appliance sticker	Edit		08/14/2025	08/14/2025	08/14/2025			15.00
			Vendor 37350 - CITY OF FORT DODGE Totals			Invoices	1		\$15.00
Vendor 130515 - FORT DODGE FIBER									
8486 080125	internet service	Edit		08/14/2025	08/14/2025	08/14/2025			55.00
			Vendor 130515 - FORT DODGE FIBER Totals			Invoices	1		\$55.00
Vendor 40455 - FRONTIER COMMUNICATIONS									
5155734346101514	telephone	Edit		08/14/2025	08/14/2025	08/14/2025			86.76
			Vendor 40455 - FRONTIER COMMUNICATIONS Totals			Invoices	1		\$86.76
Vendor 53135 - IOWA FIRE CONTROL, LLC									
187316	service call, labor fire alarm and security	Edit		08/14/2025	08/14/2025	08/14/2025			148.00
			Vendor 53135 - IOWA FIRE CONTROL, LLC Totals			Invoices	1		\$148.00
Vendor 73975 - MIDAMERICAN ENERGY									
570225218	electricity	Edit		08/14/2025	08/14/2025	08/14/2025			4,331.89
			Vendor 73975 - MIDAMERICAN ENERGY Totals			Invoices	1		\$4,331.89
Vendor 74700 - MIDSTATE PLUMBING, INC									
HT40512	new electric motor-material and labor	Edit		08/14/2025	08/14/2025	08/14/2025			6,898.00
			Vendor 74700 - MIDSTATE PLUMBING, INC Totals			Invoices	1		\$6,898.00
Vendor 115620 - WOODMAN CONTROLS COMPANY									
5306	tech support program	Edit		08/14/2025	08/14/2025	08/14/2025			1,200.00
			Vendor 115620 - WOODMAN CONTROLS COMPANY Totals			Invoices	1		\$1,200.00
Vendor 2253 - WOODRIVER ENERGY LLC									
462004	gas service	Edit		08/14/2025	08/14/2025	08/14/2025			675.20
			Vendor 2253 - WOODRIVER ENERGY LLC Totals			Invoices	1		\$675.20
			Grand Totals			Invoices	12		\$14,179.90

Director's Report – August 2025

Programming/Services

- The Fort Dodge Area Quilters approached us about the possibility of having a monthly display at the library. They will provide the quilt, display stand, ropes, and information about the quilt and their group. It will be set up across from the circulation desk near the donor wall. I think it's a great idea and I'm excited to see how our patrons respond to the display.
- We've been busy these past few months and I will have a final report on this summer's reading programs in September. In the meantime, I am happy to report the following:
 - Children's Programming
 - Anastasia held her first STEM drop-in program on Friday afternoon, August 15th. She had thirteen attendees. She plans to host them on the third Friday of each month through December.
 - Fall storytimes start the week of August 18th and will run through the week of November 10th.
 - Teen Programming
 - Anastasia is also planning to start a teen crafternoon program in September. It will be held on the first and fourth Fridays of the month from 4:00 p.m. – 5:00 p.m.
 - Adult Programming
 - Pascale is planning to continue Board Game nights and is thinking about hosting a few craft programs for adults this fall. She is also working with the Friends on this fall's Brown Bag Briefings.

Building

- The Viking quote for replacing the check valve, ball check valve, and piping on our FDC (fire department connection) was \$1,860.00. I signed it and am now waiting for them to contact me to schedule the work.
- PICA recently replaced the scruffy evergreens out front with lilac bushes.

Budget

- I met with Jeff Nemmers earlier this month to ask about some of our current financial accounts and their related procedures and reports. After our discussion, I decided I would like to make changes to the internal reports we use to keep track of spending in our Foundation accounts and our city gift/memorial account.
 - Foundation accounts: rename fund lines so their purpose is clear; combine some fund lines to simplify tracking monies.
 - City gift/memorial account: rename fund lines so their purpose is clear; combine lines no longer used so there are fewer fund lines to track.
- Jeff is working on consolidating the various city departments' Amazon accounts under one business prime account. This would allow us to still receive our own invoices, track and access our orders, and receive better discounts on some items without having to pay for our own business prime account.

- At some point in the future I would like to look at moving our credit cards and gift and memorial account to a different bank. Wells Fargo no longer has a local business accounts banker and it's been difficult to make changes when needed. Jeff wasn't sure if we also need the Council's approval so I will need to investigate that first before I make any recommendations.

Personnel

- Heidi Ingram started Monday, August 4th as our new Administrative Coordinator. She's a great addition to our team – enthusiastic, friendly, willing to jump in to help staff and patrons when needed, and very knowledgeable about all things Tyler Tech, balancing accounts, and lean practices. Heidi will be taking a basic cataloging class in October.
- Anastasia Peratopoulos, our Youth Services Librarian, will be participating in Leadership Fort Dodge this year. She will also be attending a number of meetings this fall where she will have an opportunity to meet and network with the State Library's Consultant for Youth Services as well as many of the youth services librarians from our region.
- Pascale Balm, our Adult Services Librarian, will be participating in a number of webinars on adult programming and reference services in August and September.
- Sue Messerly and Shaina Sheeder have been training with the other departments and have already been scheduled to cover the adult and youth services desks. They are both doing a great job and I think they like the challenge of learning new things and doing something different.

Remodel/Renovation

- Staff haven't commented much yet about the space audit presentation but we've been very busy and I'm not sure they've had much time to review the full report.
- Pascale recently started implementing the rule of three for the new books and monthly book displays. It will be interesting to see how patrons respond to the change and whether it makes a difference.
- After dealing with some mobility issues for a few days, I better understand and appreciate some of David's recommendations, especially the need for a seating area in the lobby area. It has also made me realize that while we have plenty of parking, it's not always easy to get from some of them to the building.

Ending August 31, 2025

FDPL Foundation Fund

	YTD Budget	August Expense	YTD Expense	Beginning Balance	Remaining Balance	% Expended
Accounts						
228 Advertising	4,873.98	15.00	15.00	4,873.98	4,858.98	0%
248 Adult Programming	8,711.34		500.00	8,211.34	8,211.34	6%
____Young Adult Programming	4,414.86		-	4,414.86	4,414.86	0%
260 Technology	79,314.76	794.34	10,989.64	69,119.46	68,325.12	14%
268 Audio/Visual Materials	15,225.71		-	15,225.71	15,225.71	0%
278 Staff Development	4,342.06		827.00	3,515.06	3,515.06	19%
301 Building Supplies	3,894.87	206.00	248.50	3,852.37	3,646.37	6%
321 Operating Supplies	2,873.93	6.99	6.99	2,873.93	2,866.94	0%
610 Adult Materials	90,470.85		2,737.99	87,732.86	87,732.86	3%
620 Children Materials	42,035.57	265.27	1,376.80	40,924.04	40,658.77	3%
640 Young Adult Materials	16,489.53	506.74	1,214.73	15,781.54	15,274.80	7%
Fawkes Monies	33,794.74	191.11	272.38	33,713.47	33,522.36	1%
	306,442.20	1,985.45	18,189.03	290,238.62	288,253.17	6%

FDPL-F Deardorf

	YTD Budget	August Expense	YTD Expense	Beginning Balance	Remaining Balance	% Expended
Accounts						
510 Adult Materials	15,001.10	222.33	1,556.15	13,667.28	13,444.95	10%
520 Children's Materials	259.22		-	259.22	259.22	0%
540 Young Adult Materials	6.77		-	6.77	6.77	0%
568 Adult Audio/Visual Materials	38,769.21	667.64	26,234.94	13,201.91	12,534.27	68%
570 Childrens' Audio/Visual Materials	7,319.74		40.50	7,279.24	7,279.24	1%
Children's Department Enhancement	1,540.07		-	1,540.07	1,540.07	0%
Games Programs Project	30.58		-	30.58	30.58	0%
FD Writers' Workshop	948.49		-	948.49	948.49	0%
Public Art Monies	5,864.98		-	5,864.98	5,864.98	0%
	69,740.16	889.97	27,831.59	42,798.54	41,908.57	40%

FDPL-F AXY Fdn Grant

	YTD Budget	August Expense	YTD Expense	Beginning Balance	Remaining Balance	% Expended
Accounts						
670 AXY Grant	3,195.44		-	3,195.44	3,195.44	0%
	3,195.44	-	-	3,195.44	3,195.44	0%

Budget Performance Report

Date Range 07/01/25 - 07/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 002 - Library General									
REVENUE									
Department 31 - LIBRARY									
Division 4110 - LIBRARY SERVICES									
41005	PROPERTY TAX	517,975.00	.00	517,975.00	.00	.00	.00	517,975.00	0
43915	WEBSTER CO- LIBRARY	150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0
44810	LIBRARY CHARGES FEES	5,000.00	.00	5,000.00	943.82	.00	943.82	4,056.18	19
46010	INTEREST	1,500.00	.00	1,500.00	587.10	.00	587.10	912.90	39
49110	EMPLOYEE BENEFITS REIMBURSEMENT	207,956.00	.00	207,956.00	.00	.00	.00	207,956.00	0
Division 4110 - LIBRARY SERVICES Totals		\$882,431.00	\$0.00	\$882,431.00	\$1,530.92	\$0.00	\$1,530.92	\$880,900.08	0%
Department 31 - LIBRARY Totals		\$882,431.00	\$0.00	\$882,431.00	\$1,530.92	\$0.00	\$1,530.92	\$880,900.08	0%
REVENUE TOTALS		\$882,431.00	\$0.00	\$882,431.00	\$1,530.92	\$0.00	\$1,530.92	\$880,900.08	0%
EXPENSE									
Department 31 - LIBRARY									
Division 4110 - LIBRARY SERVICES									
6100	ALL PERSONNEL SERVICES	575,875.00	.00	575,875.00	31,398.34	.00	31,398.34	544,476.66	5
6129	CITY CONTRIB FOR FICA	35,705.00	.00	35,705.00	1,881.87	.00	1,881.87	33,823.13	5
6130	CITY CONTRIB FOR MEDICARE	8,352.00	.00	8,352.00	440.11	.00	440.11	7,911.89	5
6131	CITY CONTRIB FOR IPERS	54,014.00	.00	54,014.00	2,963.99	.00	2,963.99	51,050.01	5
6137	GROUP INSURANCE	109,885.00	.00	109,885.00	6,850.52	.00	6,850.52	103,034.48	6
6207	PROFESSIONAL FEES	1,000.00	.00	1,000.00	204.90	.00	204.90	795.10	20
6249	POSTAGE	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
6259	MAINTENANCE CONTRACTS	21,000.00	.00	21,000.00	10,403.45	.00	10,403.45	10,596.55	50
6264	EQUIPMENT-REPAIR/MAINTENANCE	7,500.00	.00	7,500.00	1,185.00	.00	1,185.00	6,315.00	16
6268	INTERNET SERVICES	700.00	.00	700.00	55.00	.00	55.00	645.00	8
6271	TELEPHONE SERVICE	900.00	.00	900.00	86.26	.00	86.26	813.74	10
6281	GAS/ELECTRICITY COMBINED	55,000.00	.00	55,000.00	5,525.55	.00	5,525.55	49,474.45	10
6301	BUILDING & HOUSE SUPPLIES	7,000.00	.00	7,000.00	77.99	.00	77.99	6,922.01	1
6321	OPERATING SUPPLIES	4,000.00	.00	4,000.00	290.51	.00	290.51	3,709.49	7
Division 4110 - LIBRARY SERVICES Totals		\$882,431.00	\$0.00	\$882,431.00	\$61,363.49	\$0.00	\$61,363.49	\$821,067.51	7%
Department 31 - LIBRARY Totals		\$882,431.00	\$0.00	\$882,431.00	\$61,363.49	\$0.00	\$61,363.49	\$821,067.51	7%
EXPENSE TOTALS		\$882,431.00	\$0.00	\$882,431.00	\$61,363.49	\$0.00	\$61,363.49	\$821,067.51	7%
Fund 002 - Library General Totals									
REVENUE TOTALS		882,431.00	.00	882,431.00	1,530.92	.00	1,530.92	880,900.08	0%
EXPENSE TOTALS		882,431.00	.00	882,431.00	61,363.49	.00	61,363.49	821,067.51	7%
Fund 002 - Library General Totals		\$0.00	\$0.00	\$0.00	(\$59,832.57)	\$0.00	(\$59,832.57)	\$59,832.57	

Budget Performance Report

Date Range 07/01/25 - 07/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 003 - Scarfenburger									
REVENUE									
Department 31 - LIBRARY									
Division 4119 - SCHARFENBURGER									
46010	INTEREST	6,000.00	.00	6,000.00	1,464.30	.00	1,464.30	4,535.70	24
	Division 4119 - SCHARFENBURGER Totals	\$6,000.00	\$0.00	\$6,000.00	\$1,464.30	\$0.00	\$1,464.30	\$4,535.70	24%
	Department 31 - LIBRARY Totals	\$6,000.00	\$0.00	\$6,000.00	\$1,464.30	\$0.00	\$1,464.30	\$4,535.70	24%
	REVENUE TOTALS	\$6,000.00	\$0.00	\$6,000.00	\$1,464.30	\$0.00	\$1,464.30	\$4,535.70	24%
EXPENSE									
Department 31 - LIBRARY									
Division 4119 - SCHARFENBURGER									
6657	TRANSFER TO CAPITAL TYPE FUNDS	550,000.00	.00	550,000.00	550,000.00	.00	550,000.00	.00	100
	Division 4119 - SCHARFENBURGER Totals	\$550,000.00	\$0.00	\$550,000.00	\$550,000.00	\$0.00	\$550,000.00	\$0.00	100%
	Department 31 - LIBRARY Totals	\$550,000.00	\$0.00	\$550,000.00	\$550,000.00	\$0.00	\$550,000.00	\$0.00	100%
	EXPENSE TOTALS	\$550,000.00	\$0.00	\$550,000.00	\$550,000.00	\$0.00	\$550,000.00	\$0.00	100%
	Fund 003 - Scarfenburger Totals								
	REVENUE TOTALS	6,000.00	.00	6,000.00	1,464.30	.00	1,464.30	4,535.70	24%
	EXPENSE TOTALS	550,000.00	.00	550,000.00	550,000.00	.00	550,000.00	.00	100%
	Fund 003 - Scarfenburger Totals	(\$544,000.00)	\$0.00	(\$544,000.00)	(\$548,535.70)	\$0.00	(\$548,535.70)	\$4,535.70	
Fund 167 - Library Memorial Fund									
REVENUE									
Department 31 - LIBRARY									
Division 4116 - LIBRARY MEMORIAL									
47180	CONTRIBUTIONS	40,000.00	.00	40,000.00	920.87	.00	920.87	39,079.13	2
	Division 4116 - LIBRARY MEMORIAL Totals	\$40,000.00	\$0.00	\$40,000.00	\$920.87	\$0.00	\$920.87	\$39,079.13	2%
	Department 31 - LIBRARY Totals	\$40,000.00	\$0.00	\$40,000.00	\$920.87	\$0.00	\$920.87	\$39,079.13	2%
	REVENUE TOTALS	\$40,000.00	\$0.00	\$40,000.00	\$920.87	\$0.00	\$920.87	\$39,079.13	2%
EXPENSE									
Department 31 - LIBRARY									
Division 4116 - LIBRARY MEMORIAL									
6419	OTHER CAPITAL EQUIPMENT	40,000.00	.00	40,000.00	6,622.59	.00	6,622.59	33,377.41	17
	Division 4116 - LIBRARY MEMORIAL Totals	\$40,000.00	\$0.00	\$40,000.00	\$6,622.59	\$0.00	\$6,622.59	\$33,377.41	17%
	Department 31 - LIBRARY Totals	\$40,000.00	\$0.00	\$40,000.00	\$6,622.59	\$0.00	\$6,622.59	\$33,377.41	17%
	EXPENSE TOTALS	\$40,000.00	\$0.00	\$40,000.00	\$6,622.59	\$0.00	\$6,622.59	\$33,377.41	17%
	Fund 167 - Library Memorial Fund Totals								
	REVENUE TOTALS	40,000.00	.00	40,000.00	920.87	.00	920.87	39,079.13	2%
	EXPENSE TOTALS	40,000.00	.00	40,000.00	6,622.59	.00	6,622.59	33,377.41	17%
	Fund 167 - Library Memorial Fund Totals	\$0.00	\$0.00	\$0.00	(\$5,701.72)	\$0.00	(\$5,701.72)	\$5,701.72	

Budget Performance Report

Date Range 07/01/25 - 07/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 301 - Library Enrich Iowa									
REVENUE									
Department 31 - LIBRARY									
Division 4114 - ENRICH IOWA FUNDS									
43379	ENRICH IOWA GRANT	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0
	Division 4114 - ENRICH IOWA FUNDS Totals	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0%
	Department 31 - LIBRARY Totals	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0%
	REVENUE TOTALS	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0%
EXPENSE									
Department 31 - LIBRARY									
Division 4114 - ENRICH IOWA FUNDS									
6480	BOOKS ADULT	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0
	Division 4114 - ENRICH IOWA FUNDS Totals	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0%
	Department 31 - LIBRARY Totals	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0%
	EXPENSE TOTALS	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0%
	Fund 301 - Library Enrich Iowa Totals								
	REVENUE TOTALS	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0%
	EXPENSE TOTALS	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0%
	Fund 301 - Library Enrich Iowa Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fund 302 - Library Capital									
REVENUE									
Department 31 - LIBRARY									
Division 4110 - LIBRARY SERVICES									
49001	TRANSFER FROM GENERAL TYPE FUNDS	550,000.00	.00	550,000.00	550,000.00	.00	550,000.00	.00	100
	Division 4110 - LIBRARY SERVICES Totals	\$550,000.00	\$0.00	\$550,000.00	\$550,000.00	\$0.00	\$550,000.00	\$0.00	100%
	Department 31 - LIBRARY Totals	\$550,000.00	\$0.00	\$550,000.00	\$550,000.00	\$0.00	\$550,000.00	\$0.00	100%
	REVENUE TOTALS	\$550,000.00	\$0.00	\$550,000.00	\$550,000.00	\$0.00	\$550,000.00	\$0.00	100%
EXPENSE									
Department 31 - LIBRARY									
Division 4110 - LIBRARY SERVICES									
6431	BUILDING RENOVATION	586,693.00	.00	586,693.00	.00	.00	.00	586,693.00	0
	Division 4110 - LIBRARY SERVICES Totals	\$586,693.00	\$0.00	\$586,693.00	\$0.00	\$0.00	\$0.00	\$586,693.00	0%
	Department 31 - LIBRARY Totals	\$586,693.00	\$0.00	\$586,693.00	\$0.00	\$0.00	\$0.00	\$586,693.00	0%
	EXPENSE TOTALS	\$586,693.00	\$0.00	\$586,693.00	\$0.00	\$0.00	\$0.00	\$586,693.00	0%
	Fund 302 - Library Capital Totals								
	REVENUE TOTALS	550,000.00	.00	550,000.00	550,000.00	.00	550,000.00	.00	100%
	EXPENSE TOTALS	586,693.00	.00	586,693.00	.00	.00	.00	586,693.00	0%
	Fund 302 - Library Capital Totals	(\$36,693.00)	\$0.00	(\$36,693.00)	\$550,000.00	\$0.00	\$550,000.00	(\$586,693.00)	

Budget Performance Report

Date Range 07/01/25 - 07/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 303 - Library State Grant									
REVENUE									
Department 31 - LIBRARY									
Division 4112 - PUBLIC LIBRARY STATE GRANT									
43377	STATE GRANT PUBLIC LIBRARY	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
	Division 4112 - PUBLIC LIBRARY STATE GRANT Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%
	Department 31 - LIBRARY Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%
	REVENUE TOTALS	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%
EXPENSE									
Department 31 - LIBRARY									
Division 4112 - PUBLIC LIBRARY STATE GRANT									
6480	BOOKS ADULT	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
	Division 4112 - PUBLIC LIBRARY STATE GRANT Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%
	Department 31 - LIBRARY Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%
	EXPENSE TOTALS	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%
Fund 303 - Library State Grant Totals									
	REVENUE TOTALS	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0%
	EXPENSE TOTALS	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0%
Fund 303 - Library State Grant Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Grand Totals									
	REVENUE TOTALS	1,488,431.00	.00	1,488,431.00	553,916.09	.00	553,916.09	934,514.91	37%
	EXPENSE TOTALS	2,069,124.00	.00	2,069,124.00	617,986.08	.00	617,986.08	1,451,137.92	30%
	Grand Totals	(\$580,693.00)	\$0.00	(\$580,693.00)	(\$64,069.99)	\$0.00	(\$64,069.99)	(\$516,623.01)	